Midlothian

CIVIC GOVERNMENT (SCOTLAND) ACT 1982
SUPPLEMENTARY EMPLOYEE APPLICATION
TATTOOING/SKIN PIERCING LICENCE

For Office Use Only	
Enclosures	
IDOX No	
Paid	
Granted/ Refused	

PERSONAL DETAILS				
1	Full Name	**Forename(s)**	**Surname**	
2	Any previous surnames (if applicable)			
3 (a)	Home Address			
(b)	Postcode			
(c)	Telephone Number			
(d)	Mobile Number			
(e)	Email Address			
(f)	National Insurance Number			
(g)	Age, Date & Place of Birth	**Age**	**Date of Birth**	**Place of Birth**
(h)	State level of knowledge, skill, training and experience that relate to the activity. ***(Please continue on a separate sheet if necessary).***			
(i)	Have you ever applied for and been refused a licence/permit for tattooing/skin piercing?	YES (If so when and by which Local Authority)	NO	

EMPLOYER DETAILS		
4 (a)	Full Name and address	
(b)	Address of Premises where tattooing will take place	
(c)	Does the Employer currently hold a licence or permit for tattooing/skin piercing	
(d)	When does it expire	
(e)	Which Local Authority granted the licence/permit	

6	**Before completing this section please read the following guidance.** This must be completed by the person named in Question 1. All convictions and Alternatives to Prosecutions (ATPs), except those which are spent in terms of the Rehabilitation of Offenders Act 1974, must be listed. All Fixed Penalty offences either currently or previously shown on your driving licence, together with any you have accepted but which do not yet appear on your licence, must also be listed. **If you or any of those named have none of these please complete the following declaration.** *I/we have no relevant convictions, ATPs or Fixed Penalty Offences.* ..... (*signature*) **Otherwise, please state below particulars of any conviction against you. (Continue on a separate sheet if necessary).**

Name	Date	Court	Offence	Sentence

DECLARATION AND NOTES

Any person who in connection with the making of this application makes any statement which he/she knows to be false may be liable to prosecution.

Information supplied on this form may be held on computer both within Midlothian Council and other bodies (e.g. Police Scotland) and applicants are advised that in processing this application, background enquiries will be made which may include reference to personal data held on computer.

It should be understood that any Licence does not carry with it the necessary consent or approval to any proposed development which may be required under Planning or Building Control legislation or under any other Statutory enactments.

I have read the important notes above and declare that the particulars given by me on this form are correct and complete to the best of my knowledge and belief.

Date ……..

Signature of Applicant …….

Date ……..

Signature of Employer …….

The completed application form is to be lodged with Midlothian Council, Midlothian House, 40-46 Buccleuch Street, Dalkeith, EH22 1DN along with the appropriate Fee.

The fees below are valid from **1 April 2023.**

Initial Application Fee (for One Year licence)	£97.00		
	For One Year	For Two Years	For Three Years
Renewal Fee*	£65.00 ☐	£124.00 ☐	£177.00 ☐

Payable by cash, cheque (payable to Midlothian Council) or credit/debit card (or by phone to 0131 270 7500) to Licensing Section

Information supplied in this form may be given to HM Revenue & Customs (HMRC) and other agencies investigating potential criminal activity. Midlothian Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information please visit www.midlothian.gov.uk and search for "National Fraud Initiative

COMMUNICATING CLEARLY

We are happy to translate on request and provide information and publications in other formats, including Braille, tape or large print.

如有需要我們樂意提供翻譯本，和其他版本的資訊與刊物，包括盲人點字、錄音帶或大字體。

Zapewnimy tłumaczenie na żądanie oraz dostarczymy informacje i publikacje w innych formatach, w tym Braillem, na kasecie magnetofonowej lub dużym drukiem.

ਅਸੀਂ ਮੰਗ ਕਰਨ ਤੇ ਖੁਸ਼ੀਂ ਨਾਲ ਅਨੁਵਾਦ ਅਤੇ ਜਾਣਕਾਰੀ ਤੇ ਹੋਰ ਰੂਪਾਂ ਵਿੱਚ ਪ੍ਰਕਾਸ਼ਨ ਪ੍ਰਦਾਨ ਕਰਾਂਗੇ, ਜਿਨ੍ਹਾਂ ਵਿੱਚ ਬਰੇਲ, ਟੇਪ ਜਾਂ ਵੱਡੀ ਛਪਾਈ ਸ਼ਾਮਲ ਹਨ।

Körler icin kabartma yazilar, kaset ve büyük nüshalar da dahil olmak üzere, istenilen bilgileri saglamak ve tercüme etmekten memnuniyet duyariz.

اگر آپ چاہیں تو ہم خوشی سے آپ کو ترجمہ فراہم کر سکتے ہیں اور معلومات اور دستاویزات دیگر شکلوں میں مثلاً بریل (نابینا افراد کے لیے اُبھرے ہوئے حروف کی لکھائی) میں، ٹیپ پر یا بڑے حروف کی لکھائی میں فراہم کر سکتے ہیں۔

Contact 0131 270 7500 or email: enquiries@midlothian.gov.uk