

**CIVIC GOVERNMENT (SCOTLAND) ACT, 1982****Public Charitable Collections****Form of Statement****TO BE SUBMITTED WITHIN ONE MONTH OF THE LAST DATE OF THE COLLECTION**

Collection organised by the

Name of Organiser

Address

Collection organised in aid of

Date of Collection

**Statement of Account
(Show Nil entries)**

| * Amount(s) Collected | £. | p. | *Expenses | £. | p. |
|------------------------------|-----------|-----------|--|-----------|-----------|
| | | | | | |
| | | | Balance to Funds/Organisation # | | |
| Total | | | Total | | |

I certify, in relation to this collection that (i) I have complied with the requirements of regulations 4 and 10 of the Public Charitable Collections (Scotland) Regulations 1984 dealing with the issuing and opening of envelopes and collecting boxes and the recording of their contents; and (ii) the above accounts are a true account of the expenses and proceeds of the collection(s) to the named beneficiaries.

I confirm that I shall publicise in a local newspaper a summary of this statement within one month.

Date (Signed)
(Organiser)

AUDITOR'S REPORT TO MIDLOTHIAN COUNCIL

I/WE have examined the above accounts of the collection(s) undertaken on behalf of on and have obtained all the information and explanations which I/we considered necessary.

In my/our opinion -

- (i) the organiser and his agents have complied with the requirements of regulations 4 and 10 of the Public Charitable Collections (Scotland) Regulations 1984 dealing with the issuing and opening of envelopes and collecting boxes and the recording of their contents;
- (ii) the above accounts fairly present the recorded expenses and proceeds of the collection(s) and the payment of the net proceeds of the collection(s) to the named beneficiaries.

Date (Signed) (Auditor) ¢

Qualifications

If more than one fund or organisation has benefited state overleaf amounts given to each.

* Particulars of (a) the amount collected; (b) any other amount collected in the collection; and (c) all expenses incurred in connection with the collection should be shown. If necessary please provide details overleaf.

¢ The Auditor must be an Independent Responsible Person or a Qualified Accountant.