



**CIVIC GOVERNMENT (SCOTLAND) ACT 1982
APPLICATION FOR MATERIAL CHANGE OF CIRCUMSTANCE
HIRE CAR BOOKING OFFICE**

Each question must be answered

1	Full Name (block letters)	
2	Address (incl postcode) Telephone No	
3.	Number of Licence	
4.	Address of Premises	
5.	Details of proposed change	

6. State below particulars of **ANY CONVICTIONS** against you (continue on a separate sheet, if necessary). If there are none please indicate accordingly.

Date	Court	Offence	Sentence

N.B. Subject to the provisions of the Rehabilitation of Offenders Act 1974, ALL CONVICTIONS MUST BE DECLARED, including those not resulting in imprisonment or fines eg Community Service Orders, Compensation Orders, Deferred Sentences, Probation Orders, Admonitions etc.

I declare that the particulars given by me on this form are correct to the best of my knowledge and belief.

Date

Signature of Applicant or agent

Agent's address

Any person who in or in connection with the making of this application makes any statement which he knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £5000.

Information supplied on this form may be held on computer, and applicants are advised that in processing this application, background enquiries will be made which may include reference to personal data held on computer.

To be lodged with Midlothian Council, Midlothian House, Buccleuch Street, Dalkeith with the appropriate fee of £44.00.

Information supplied in this form may be given to the Inland Revenue, Benefit Fraud Investigators and other agencies investigating potential criminal activity.

National Fraud Initiative

“Information supplied in this form may be given to HM Revenue & Customs (HMRC) and other agencies investigating potential criminal activity. Midlothian Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information please visit www.midlothian.gov.uk and search for “National Fraud Initiative” or contact Kathleen Leddy, Revenues Manager, Security & Systems, Buccleuch House, Dalkeith, Midlothian EH22 1DJ on 0131 271 3570 or by emailing to: kathleen.leddy@midlothian.gov.uk