

# INFORMATION REQUIRED WHEN SUBMITTING A PLANNING APPLICATION

## PLANNING PERMISSION IN PRINCIPLE (LOCAL DEVELOPMENT)

1. 1 copy of the completed planning application form signed and dated.
2. 1 copy of the land ownership certificate signed and dated.
3. 1 copy of a location plan (Ordnance Survey based) at a scale of 1:1250 or 1:2500. The plans should show the direction of North. The application site should be edged clearly with a red line and a blue line should edge any other land owned by the applicant.

An alternatively scaled plan can be used for rural properties and large sites if the 1:1250 or 1:2500 scales do not show at least two main roads and surrounding buildings.

Where access to the site is to be taken directly from a road the location of the access points should be clearly indicated.

4. The correct fee.

### **Supporting Statements**

The following supporting statements are commonly required for the assessment of applications relating to Planning Permission in Principle. Failure to supply such information may delay the assessment of the application and may result in refusal of the application. The list is indicative, depending on the nature of the application further supporting information may be required; for further advice on what supporting information may be required please contact the Duty Planner on 0131 271 3302 or [development.management@midlothian.gov.uk](mailto:development.management@midlothian.gov.uk) prior to submitting the application.

Agricultural appraisals/business case. Such information will be required for all applications relating to the erection of dwellinghouses in the countryside with the exception of those relating to policies HOUS5 or DP1 of the Midlothian Local Plan.

Biodiversity surveys including protected species surveys. More information on protected species can be obtained from the Scottish Natural Heritage website <http://www.snh.gov.uk/planning-and-development/advice-for-planners-and-developers/>

Details of anticipated traffic movements.

Coal Mining Risk Assessment. More information on the Coal Authority's risk based approach to development management can be obtained from the Coal Authority's website <https://www.gov.uk/government/organisations/the-coal-authority>