

# Application for Council Tax Reduction For Universal Credit Claimants

## Your personal details

Name

Date of Birth

||

National Insurance Number

Address

Claim Reference *(if known)*

Home phone number

Mobile number

Email

## Your partner's details *(if applicable)*

Name

Date of Birth

||

National Insurance Number

## Other Household Members *Please list everyone who normally lives with you*

Name person 1

Date of Birth

||

National Insurance Number

Income/ Amount (£)

Income Source *(eg wages)*

Frequency *(eg weekly, monthly)*

Does the claimant or partner declared on this form receive child benefit for this person. YES  NO

## Other Household Members *Please list everyone who normally lives with you*

### Name person 2

Date of Birth

National Insurance Number

Income/ Amount (£)

Income Source (*eg wages*)

Frequency (*eg weekly, monthly*)

Does the claimant or partner declared on this form receive child benefit for this person YES  NO

### Name person 3

Date of Birth

National Insurance Number

Income/ Amount (£)

Income Source (*eg wages*)

Frequency (*eg weekly, monthly*)

Does the claimant or partner declared on this form receive child benefit for this person YES  NO

### Name person 4

Date of Birth

National Insurance Number

Income/ Amount (£)

Income Source (*eg wages*)

Frequency (*eg weekly, monthly*)

Does the claimant or partner declared on this form receive child benefit for this person YES  NO

Evidence of the income of other adults living in your home is needed to support your application

## DECLARATION

Please read this declaration carefully before you sign and date it.

- ***I wish to apply*** for Council Tax Reduction (CTR)
- ***I agree*** to the information I provided to the Department for Work and Pensions for my Universal Credit claim to be used to assess my CTR application.
- ***I declare*** that the information I have given on this form is correct and complete as far as I know and believe.
- ***I understand*** that if I knowingly give information that is incorrect or incomplete, I may be liable to prosecution or other action.
- ***I know*** that I must let you know in writing straight away about any changes in my circumstances
- ***I understand*** that information I have provided in connection with this and/or any other application to CTR that I have made or may make, may be given to The Scottish Government and to other organisations, if the law allows this.

**Signature of Applicant**

Date

Midlothian 

You can find more information on how your personal information is used for Council Tax Reduction on our Privacy Notice which can be found at [www.midlothian.gov.uk/privacy](http://www.midlothian.gov.uk/privacy)