

## 01. Progress in delivery of strategic outcomes

Promoting economic development through:

- completion of Shawfair legal agreement to allow for issue of outline planning consent and commencement of major new development;
- approval by Council of Development Strategy for inclusion in the Midlothian Local development Plan (Proposed Plan) and a basis for major new developments over the next five to ten years;
- participation in the new Start Up Loan Scheme to encourage and support small scale entrepreneurship in Midlothian; and
- preparation and submission of the Midlothian / East Lothian local development strategy to attract investment through the LEADER 2014/20 programme.

New fully revised scheme for Midlothian Community Councils approved by Council.

## 02. Emerging Challenges

Promoting economic development through:

- delivery of the Ambitious Midlothian Action Programme;
- delivery of a successful Midfest event;
- completing the next steps involved in securing LEADER funding for Midlothian and East Lothian over the 2014/20 timeframe.

Developing the Environmental Health and Trading Standards partnership a longer term sustainable service (subject to agreement and co-operation of East Lothian Council).

Establish a revised neighbourhood planning process.

Publish the Midlothian Local Development Plan (Proposed Plan) and submit to Scottish Ministers for approval.

Establish new arrangements for the monitoring and reporting of performance.

Continue to deliver a high quality customer focused building standards service, while meeting the demands of the key performance outcomes within the new Performance Framework (set by Scottish Government).

## Suggested changes to priorities

**Action CE.S.10.2:** Performance Improvement of at least 10% in the handling of Major Planning Applications  
Request to delete as it is duplicated by PI CE.S.10.2a

**Indicator CE.S.1.2a:** Request to change the word 'disbursement' to 'award'.

**Action CE.S.3.3:** Request to change wording to 'Promotion of economic growth in Midlothian including the Bush Estate'.

**Related indicator CE.S.3.3a:** Request to change wording to 'Number of new jobs and floorspace created in Midlothian including the Bush Estate'.

**Indicator CE.S.10.6a:** Collate and analyse the responses from the feedback surveys  
Request to delete this PI as it does not add any information not already provided under action CE.S.10.6

**Indicator CE.S.10.8a:** Quality of embedded PPMF in each of the eight services.  
Request to delete this indicator as this is not a quantitative measure and does not add to information already provided in action CE.S.10.8.

### Gorebridge Conservation Area regeneration Scheme:

**Action SMP.SG.CE.5.1** - request to delete as this is duplicated by SMP.SG.CE.7.11

**Indicator SMP.SG.CE.5.1a** - request to delete as this is duplicated by SMP.SG.CE.7.11a

## Communities and Economy PI summary

### 01.1 Outcomes and Customer Feedback

Priority	Indicator	2013/14	Q1 2013/14	Q1 2014/15				Annual Target 2014/15	Feeder Data	Value
		Value	Value	Value	Status	Note	Short Trend			
01. Provide an efficient complaints service	Number of complaints received (cumulative)	8	1	19		<b>Q1 14/15: data only.</b> 19 complaints received this quarter.				
01. Provide an efficient complaints service	Average time in working days to respond to complaints at stage 1	9.43	0	1.29		<b>Q1 14/15: On Target.</b>		5	Number of complaints complete at Stage 1	14
									Number of working days for Stage 1 complaints to be Completed	18
01. Provide an efficient complaints service	Average time in working days to respond to complaints at stage 2	22	22	N/A		<b>Q1 14/15: No stage 2 complaints completed.</b>			Number of complaints complete at Stage 2	0
									Number of working days for Stage 2 complaints to be Completed	0
01. Provide an efficient complaints service	Percentage of complaints at stage 1 complete within 5 working days	57.14 %	0%	92.86 %		<b>Q1 14/15: Off Target,</b> but only 1 complaint out of 14 not complete after 5 days.		95%	Number of complaints complete at Stage 1	14
									Number of complaints at stage 1 responded to within 5 working days	13
01. Provide an efficient complaints service	Percentage of complaints at stage 2 complete within 20 working days	0%	0%	N/A		<b>Q1 14/15: No stage 2 complaints completed.</b>		95%	Number of complaints complete at Stage 2	0
									Number of complaints at stage 2 responded to within 20 working days	0

### 01.2 Making the Best Use of our Resources

Priority	Indicator	2013/14	Q1 2013/14	Q1 2014/15				Annual Target 2014/15	Feeder Data	Value
		Value	Value	Value	Status	Note	Short Trend			
02. Manage budget effectively	Performance against revenue budget	N/A	£ 1.964 m	£ 1.499 m		<b>Q1 14/15: On Target.</b>				
04. Manage stress and absence	Average number of working days lost due to sickness absence (cumulative)	6.34	1.49	2.83		<b>Q1 14/15: Off Target.</b>		4.50	Average number of FTE in service (year to date)	117.8
									Number of days lost (cumulative)	333.84

### 01.3 Corporate Health

Priority	Indicator	2013/14	Q1 2013/14	Q1 2014/15				Annual Target 2014/15	Feeder Data	Value
		Value	Value	Value	Status	Note	Short Trend			
06. Process invoices efficiently	% of invoices paid within 30 days of invoice receipt (cumulative)	94.12 %	91.92 %	98.93 %		Q1 14/15: On Target.		92%	Number received (cumulative)	93
										Number paid within 30 days (cumulative)
05. Complete all service priorities	% of service priorities on target / completed, of the total number	79.17 %	100%	96.08 %		Q1 14/15: On Target.		90%	Number of service & corporate priority actions	51
										Number of service & corporate priority actions on tgt/completed
08. Improve PI performance	% of PIs that are on target/ have reached their target.	76.92 %	66.67 %	77.27 %		Q1 14/15: Off Target.		90%	Number on tgt/ tgt achieved	17
										Number of PI's
09. Control risk	% of high risks that have been reviewed in the last quarter	100%	100%	100%		Q1 14/15: On Target. No risks are graded as High.		100%	Number of high risks reviewed in the last quarter	0
										Number of high risks

### 01.4 Improving for the Future







Priority	Indicator	2013/14	Q1 2013/14	Q1 2014/15				Annual Target 2014/15	Feeder Data	Value
		Value	Value	Value	Status	Note	Short Trend			
11. Fully implement the Competency Framework	% employees assessed as performing as fully effective or exceptional (Competency Framework / P&DR Scheme)		92.73 %	83.76 %		Q1 14/15: Data only			Number of employees assessed as performing as fully effective or exceptional (Competency Framework / P&DR Scheme)	98
										total number of employees
10. Implement improvement plans	% of internal/external audit/BVR actions on target/ completed, of the total.	100%	100%	0%		Q1 14/15: Off Target. One outstanding audit action.		90%	Number of on tgt/ completed actions	0
										Number of outstanding actions









# Communities and Economy Action report















## 03. Service Priorities

Code	Priority	Action	Due Date	Icon	Progress	Comment & Planned Improvement Action
CE.S.1.1	01. SMP SG - Enhance/safeguard our town centres and historic environment in Midlothian	Completion of Dalkeith Town Centre Townscape Heritage Initiative/Conservation Area Regeneration Scheme	31-Mar-2015		95%	<b>Q1 14/15: On Target.</b> The Dalkeith Conservation Area Regeneration Scheme (CARS) finished at the end of March 2013 and the final audit report has been submitted. The Townscape Heritage Initiative (THI) element of the project has been granted a two-month extension and will be complete by 31 August 2014. All the work to the buildings has been completed and the training scheme has been delivered. The project evaluation and financial completion procedures are in progress.
CE.S.1.2	01. SMP SG - Enhance/safeguard our town centres and historic environment in Midlothian	Progress on implementation of Gorebridge Conservation Area Regeneration Scheme	31-Mar-2015		25%	<b>Q1 14/15: On Target.</b> The Gorebridge Conservation Area Regeneration Scheme (CARS) is now in Year 2 of the five-year project. Discussions have been ongoing through Q1 with owners of eligible buildings with a view to grant applications coming forward during Q2. The first part of the training plan has been delivered by the training provider and work is in progress on various community projects including Gorebridge: Past, Present and Future; a community archive project; and the potential reuse of vacant property at Gorebridge Station.
CE.S.2	02. SMP SG - Tackle issues relating to climate change	Implementation and Review of Climate Change and Sustainable Development Action Plan	31-Mar-2015		25%	<b>Q1 14/15: On Target.</b>







Code	Priority	Action	Due Date	Icon	Progress	Comment & Planned Improvement Action
CE.S.3.1	03. SMP SG - Support the local economy through the Midlothian economic recovery plan	Implementation of the Midlothian Recovery Plan	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. The Midlothian Recovery Plan is now known as 'Ambitious Midlothian'.
CE.S.3.2	03. SMP SG - Support the local economy through the Midlothian economic recovery plan	Direct Support to Business	31-Mar-2015		17%	<b>Q1 14/15:</b> On Target. The Midlothian Recovery Plan is now known as 'Ambitious Midlothian'. Commencement of involvement in Start Up loan scheme.
CE.S.3.3	03. SMP SG - Support the local economy through the Midlothian economic recovery plan	Promotion of Growth at the Bush Estate	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. Request to change wording to: Promotion of economic growth in Midlothian including the Bush Estate. The Midlothian Recovery Plan is now known as 'Ambitious Midlothian'. Council provides project governance support for Easter Bush Development Board.
CE.S.3.4	03. SMP SG - Support the local economy through the Midlothian economic recovery plan	Completion of legal planning agreement, issue of planning permission and implementation of Development at Shawfair	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. Legal planning agreement signed. Planning permission due for issue in Q2, following which progress will be dependant on the developers and landowners.
CE.S.3.5	03. SMP SG - Support the local economy through the Midlothian economic recovery plan	Publication of Proposed Midlothian Local Development Plan and further procedures to final adoption	31-Mar-2015		50%	<b>Q1 14/15:</b> On Target. Main Issues Report consultation complete and responses considered. Development strategy and key policy changes approved by Council on 24 June 2014, enabling drafting of Proposed Plan and associated documents. Intended date for approval - Oct/ Nov. Slight delay on original programme due to external influences (SESplan Strategic Development Plan and publication of new Scottish Planning Policy).
CE.S.3.6	03. SMP SG - Support the local economy through the Midlothian economic recovery plan	Input to Implementation of South East Scotland Strategic Development Plan (SDP) No.1 and the preparation of SDP No.2 plan)	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. See detail in PI CE.S.3.6a.







Code	Priority	Action	Due Date	Icon	Progress	Comment & Planned Improvement Action
CE.S.5.1	05. SMP SG - Promote Midlothian - to visitors and business	Establish and Implement Year One Programme of a New Tourism and Events Strategy	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. In partnership with Visit Scotland and Midlothian Tourism Forum.
CE.S.6.1	06. SMP IOM - Increased positive destinations for adults and young people	Working with Local Employers to provide 'Positive Destinations'	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. Council work placements operational, employer mentoring in school programme extended to all secondary schools except one and positively evaluated, youth employment scheme (employer wages subsidy) is on target, MTS / PAVE employer placement provision on target.
CE.S.6.2	06. SMP IOM - Increased positive destinations for adults and young people	Support / implement Single Employer Offer	31-Mar-2015		100%	<b>Q1 14/15:</b> Complete. Successful Employer engagement event held with cabinet secretary, Single Offer now launched, so initial action completed.
CE.S.6.3	06. SMP IOM - Increased positive destinations for adults and young people	Manage Key Transitions for young people leaving school	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. 16+ data hub now operational.
CE.S.6.4	06. SMP IOM - Increased positive destinations for adults and young people	Deliver elements of Whole Systems Approach and early and effective intervention	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. Whole Systems Approach steering group now taking forward agreed action plan.
CE.S.6.5	06. SMP IOM - Increased positive destinations for adults and young people	Develop vocational curriculum offer in secondary schools	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. Full set of vocational choices developed, costed and published for schools to choose. Programmes now opted for by each school. MTS offers of in house options being taken up where appropriate. College / University/ Academies offer in place for 4 vocational areas. 43 places offered to Midlothian pupils.
CE.S.6.6	06. SMP IOM - Increased positive destinations for adults and young people	Develop the Post PAVE Transition Programme	31-Mar-2015		100%	<b>Q1 14/15:</b> Complete.
CE.S.7.1	07. SMP IOM - Engagement with local employers	Co-ordinate Community Benefits in Procurement	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. Embedded in Newbattle procurement and will be in council house building procurement, now also rolling out in social care service procurement.









Code	Priority	Action	Due Date	Icon	Progress	Comment & Planned Improvement Action
CE.S.7.2	07. SMP IOM - Engagement with local employers	Provide one to one business and capacity building support to Third Sector organisations	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. All Regeneration area grants have a link officer delivering this.
CE.S.8.1	08. SMP IOM - Support financially vulnerable households in the current economic climate including Welfare Reform	Revise Child Poverty Action Plan	31-Mar-2015		10%	<b>Q1 14/15:</b> On Target. Seminars being planned for Sept onwards to gather views to refresh plan.
CE.S.8.2	08. SMP IOM - Support financially vulnerable households in the current economic climate including Welfare Reform	Reconfigure and deliver Welfare Rights Service responding to Welfare Reform	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. Welfare rights review completed, recommendations require to be formally agreed and implemented. £300,000 of funding to CAB.
CE.S.9.1	09. SMP IOM - Build community, workforce and partners' capacity to tackle health inequalities and influence public health policy	Support Joint Health Improvement Partnership	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. Council managers participating in Joint Health Improvement Plan (JHIP) and the current work streams related to this part of the CPP – Physical health, sexual health, mental health, drug and alcohol.
CE.S.9.2	09. SMP IOM - Build community, workforce and partners' capacity to tackle health inequalities and influence public health policy	Co-ordinate the development of current Neighbourhood Plans	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. 3 rural plans commenced; review of neighbourhood planning event held.
CE.S.9.3	09. SMP IOM - Build community, workforce and partners' capacity to tackle health inequalities and influence public health policy	Complete the approval of a revised scheme of operation for community councils	31-Mar-2015		100%	<b>Q1 14/15:</b> Complete. Secured agreement, implementation surgeries to be held between Sept and Dec 2014. 3 years for community councils to adopt revised constitution.



Code	Priority	Action	Due Date	Icon	Progress	Comment & Planned Improvement Action
CE.S.9.4	09. SMP IOM - Build community, workforce and partners' capacity to tackle health inequalities and influence public health policy	Evaluate possible models for future delivery of Neighbourhood planning	31-Mar-2015		70%	<b>Q1 14/15:</b> On Target. Evaluative report produced and stakeholder event held.
CE.S.9.5	09. SMP IOM - Build community, workforce and partners' capacity to tackle health inequalities and influence public health policy	Widen role of community venues as service hubs, and build their role as key anchors in local areas.	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. Being taken forward by Head of Customer and Housing Services as part of customer service workstream.
CE.S.10.1	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Maintain performance levels in the handling of Householder and other Local Planning Applications	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target.
CE.S.10.2	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Performance Improvement of at least 10% in the handling of Major Planning Applications	31-Mar-2015		0%	<b>Q1 14/15:</b> Data not yet available on which to judge progress. Request deletion of this action as it is duplicated by PI CE.S.10.2a
CE.S.10.3	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Review and develop the Building Standards Balanced Scorecard	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target.
CE.S.10.4	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Consolidate and Develop 'Investors in People' status of Building Standards	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target.



Code	Priority	Action	Due Date	Icon	Progress	Comment & Planned Improvement Action
CE.S.10.5	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Consolidate and Develop 'Customer Excellence' status of Building Standards	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target.
CE.S.10.6	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Conduct of six monthly, feedback surveys of Applicants and Others involved in the Planning Application Process	31-Mar-2015		0%	<b>Q1 14/15:</b> On Target. No action required at this stage, it being undertaken later in the year.
CE.S.10.7	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Establish and gain approval for the establishment of a revised Planning and Performance Management Framework	31-Mar-2015		10%	<b>Q1 14/15:</b> On Target. The review of the management structure has caused delay in commencement of this project. In Q2 the new structure, roles and responsibilities of the Performance and Planning Team will be clarified and this work will then commence.
CE.S.10.8	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Establish and co-ordinate robust corporate service planning and performance management across the Council	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. Revised Service Planning guidance has been introduced with priorities in each plan linking to the strategic outcomes in the Single Midlothian Plan. The measures in the plans now give greater clarity of a Service's delivery of their priorities. Once the structure of the Performance and Planning team has been agreed the introduction of robust performance management will be fully rolled out across the Council.
CE.S.10.9	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Review all non determined planning applications which are more than a year old (Legacy applications).	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. All cases reviewed, however the number of legacy cases has increased in Q1 from 35 to 37.
CE.S.11.1	11. Continuation of Contaminated Land Programme	Deliver Contaminated Land Strategy objectives	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. The remaining desk studies have been completed and have prioritised the sites at which intrusive investigations may be required. The major remediation project is concluded with the exception of very minor snagging matters.

Code	Priority	Action	Due Date	Icon	Progress	Comment & Planned Improvement Action
CE.S.12.1	12. Protect and improve the health of people living in Midlothian	Implement the Housing (Scotland) Act 2008 Section 72 Statement. Private Sector Housing Grants to assist disabled applicants to live in their own homes	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. Section 72 Statement of Assistance implemented through delivery of PSG disabled adaptations grants to enable those individuals to continue to live in their own homes. The Section 72 Statement is due for revision in Q3 14/15.
CE.S.12.2	12. Protect and improve the health of people living in Midlothian	Implement the Housing (Scotland) Act 2008 Section 72 Statement of assistance to homeowners	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. All homeowners seeking advice or assistance (excluding financial assistance) have received response within service timescales .
CE.S.12.3	12. Protect and improve the health of people living in Midlothian	Monitor air quality in Midlothian	31-Mar-2015		15%	<b>Q1 14/15:</b> On Target. Progress is based around the collection of data and throughout the year; amounts to 60% of the workload the remaining 40% is the production of the annual air monitoring report which takes place in Q4.
CE.S.13.1	13. Deliver an Environmental Health Service in line with current legislation	Through effective partnership working with East Lothian Council improve service capacity, resilience, flexibility and quality; including the identification of efficiencies with an interim review of the pilot in May 2014 and a full review in November 2014.	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target. We are continuing to deliver a service which meets the statutory requirements and the needs of the people in terms of service demands. There has been limited progress in developing the partnership activities beyond partnership management. The preparation of the interim review was interrupted by a major incident; but is due in July 2014.
CE.S.13.2	13. Deliver an Environmental Health Service in line with current legislation	Deliver the statutory functions on Food Safety and Food Standards enforcement	31-Mar-2015		20%	<b>Q1 14/15:</b> On Target. The statutory functions of the Food Service plan are being met. It is anticipated that there may be a downturn in productivity following the Acting PEHO post becoming vacant in June 14 – recruitment is underway.
CE.S.13.3	13. Deliver an Environmental Health Service in line with current legislation	Prepare for the introduction of the new food body; Food Standards Scotland in April 2015	31-Mar-2015		0%	<b>Q1 14/15:</b> On Target. The publication of information to allow preparation is awaited – no action required at this stage.

Code	Priority	Action	Due Date	Icon	Progress	Comment & Planned Improvement Action
CE.S.13.4	13. Deliver an Environmental Health Service in line with current legislation	Deliver the functions of the Health & Safety Enforcement Service Plan	31-Mar-2015		20%	<b>Q1 14/15:</b> On Target. The statutory functions of the Health & Safety plan are being met. It is anticipated that there may be a marginal downturn in productivity following the Acting PEHO post becoming vacant in June 2014 – recruitment is underway.
CE.S.13.5	13. Deliver an Environmental Health Service in line with current legislation	Deliver a mechanism to address public health concerns re Radon gas within the Midlothian area	31-Mar-2015		5%	<b>Q1 14/15:</b> Off Target. There has been little progress in this matter – a major incident intervened and has absorbed a significant amount of resources.
CE.S.14.1	14. Deliver a Trading Standards Service in line with current legislation	Deliver a tobacco test purchasing project to detect under-age sales	31-Mar-2015		100%	<b>Q1 14/15:</b> Complete. June 2014 – a sizeable integrity testing exercise has been conducted on 46 premises. It is hoped however that a further [formal] exercise can be carried out in 2014, as part of the pilot partnership with East Lothian Council.
CE.S.14.2	14. Deliver a Trading Standards Service in line with current legislation	In conjunction with East Lothian Council agree a framework with the AHVLA for animal health and welfare	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target.
CE.S.14.3	14. Deliver a Trading Standards Service in line with current legislation	Complete the 'fitting out' of Mass and Volumetric labs	31-Mar-2015		70%	<b>Q1 14/15:</b> On Target. Mass lab in use, but dampness coming through floor has recurred. Council surveyors have been informed. Volumetric lab not completed.
CE.S.14.4	14. Deliver a Trading Standards Service in line with current legislation	Carry out a feasibility study with Police Scotland for the Community Safety Partnership of No Cold Calling Zones	31-Mar-2015		5%	<b>Q1 14/15:</b> Off Target. Some initial work has been carried out, but currently not a priority for Trading Standards. As well as the Community Safety Partnership, the Financial Harm Working Group is also involved and any feasibility study is likely to be in conjunction with East Lothian Council.
CE.S.14.5	14. Deliver a Trading Standards Service in line with current legislation	Undertake a credit advertising project	31-Mar-2015		100%	<b>Q1 14/15:</b> Complete.
CE.S.14.6	14. Deliver a Trading Standards Service in line with current legislation	In conjunction with the Financial harm Working group, respond to the	31-Mar-2015		100%	<b>Q1 14/15:</b> Complete.











Code	Priority	Action	Due Date	Icon	Progress	Comment & Planned Improvement Action
		National Scams Hub Project				
SMP.IOM.CE.1.8	07. SMP IOM - Engagement with local employers	Provide training and support to Third Sector organisations to develop quality volunteering placements and good practice in volunteer management	31-Mar-2015		0%	<b>Q1 14/15:</b> Q1 data not yet available. In 13/14: 234 organisations received support, annual target of 150 exceeded.
SMP.SG.CE.9.1	04. SMP SG - Maximise next generation community broadband	Close working liaison with Scottish Government and BT in the Rollout of 'Superfast' Broadband across Midlothian	31-Mar-2015		25%	<b>Q1 14/15:</b> On Target.







# Communities and Economy PI Report











## 03. Service Priorities








PI Code	Priority	PI	2013/14	Q1 2013/14	Q1 2014/15			Annual Target 2014/15	Benchmark
			Value	Value	Value	Status	Short Trend		
CE.S.1.1a	01. SMP SG - Enhance/safeguard our town centres and historic environment in Midlothian	Programme of annual town centre health checks implemented	N/A	N/A	0			<p><b>Q1 14/15:</b> On Target.</p> <p>A programme of four town centre health checks (Dalkeith, Bonnyrigg, Penicuik, Loanhead) has been established for 2014. These are expected to be undertaken during the summer, with data collation and analysis to follow.</p>	4
CE.S.1.2a	01. SMP SG - Enhance/safeguard our town centres and historic environment in Midlothian	Disbursement of available grant funding for Gorebridge Conservation Area Regeneration Scheme	N/A	N/A	20%			<p><b>Q1 14/15:</b> On Target.</p> <p>Request to change 'Disbursement' to 'Award'. The target of 100% applies for the lifetime of the scheme rather than for the calendar year. The current funding allocation is £377,500 for priority projects and small grants awards. To date £77,278 of the funding for building projects has been awarded, with £300,222 remaining. This equates to 20.47% of building projects funding allocated to date.</p>	25%
CE.S.2a	02. SMP SG - Tackle issues relating to climate change	Percentage of actions that have been implemented or are on target within the Climate Change and Sustainable Development Action Plan	N/A	N/A	100%			<p><b>Q1 14/15:</b> On Target.</p>	100%











PI Code	Priority	PI	2013/14	Q1 2013/14	Q1 2014/15			Annual Target 2014/15	Benchmark	
			Value	Value	Value	Status	Short Trend			Note
CE.S.3.1a	03. SMP SG - Support the local economy through the Midlothian economic recovery plan	Improved economic indicator data	1	1	1			<b>Q1 14/15:</b> On Target. Scottish Local Authorities Economic Development Group economic indicators updated/reviewed once per annum.	1	
CE.S.3.2a	03. SMP SG - Support the local economy through the Midlothian economic recovery plan	Number of start-up/micro businesses supported in partnership with Business Gateway	304	87	35			<b>Q1 14/15:</b> Off Target. Numbers of applications tend to be seasonal so we would anticipate meeting the annual target. The Midlothian Recovery Plan is now known as 'Ambitious Midlothian'. Commencement of involvement in Start Up loan scheme.	200	
CE.S.3.3a	03. SMP SG - Support the local economy through the Midlothian economic recovery plan	Number of new jobs and floorspace created	N/A	N/A	140			<b>Q1 14/15:</b> Request to change wording to 'Number of new jobs and floorspace created in Midlothian including the Bush Estate'. 140 new jobs (Morrisons) and 23,800 sq ft retail space (no target set) in Dalkeith. None in Q1 at Bush Estate.		
CE.S.3.4a	03. SMP SG - Support the local economy through the Midlothian economic recovery plan	Number of houses and other developments provided	N/A	N/A	N/A			<b>Q1 14/15:</b> This measure is dependent on the Shawfair development commencing. Once the planning permission is issued, progress will be dependent on the developers and landowners.		
CE.S.3.5a	03. SMP SG - Support the local economy through the Midlothian economic recovery plan	Complete stages of plan preparation (Midlothian Local Development Plan)	N/A	N/A	50%			<b>Q1 14/15:</b> On Target. Midlothian Local Development Plan development strategy approved by Council (24/6/14), including new employment sites. Drafting of Proposed Plan underway. Intended approval date - Oct/ Nov 2014, with formal representation period Dec 2014/ Jan 2015.	100%	







PI Code	Priority	PI	2013/14	Q1 2013/14	Q1 2014/15				Annual Target 2014/15	Benchmark
			Value	Value	Value	Status	Short Trend	Note		
CE.S.3.6a	03. SMP SG - Support the local economy through the Midlothian economic recovery plan	Complete stages of plan preparation (SES Plan)	N/A	N/A	25%			<b>Q1 14/15:</b> On Target. Supplementary Guidance on the Housing Land requirements for the SESplan Strategic Development Plan 1 (SDP1) was ratified by Midlothian Council on 25 March 2014 and submitted to Scottish Ministers. An amendment to the Supplementary Guidance was subsequently made by Scottish Ministers and approved by the SESplan Joint Committee on 30 June for ratification by Member Councils in August/September. Meanwhile, work is proceeding on SDP2 with inputs to the Housing Needs and Demand Assessment, Cross-Boundary Transport project including transport modelling, accessibility analysis to inform the spatial strategy, and minerals, waste and hazardous industries policy topics (Midlothian lead).	100%	
CE.S.5.1a	05. SMP SG - Promote Midlothian - to visitors and business	National "STEAM" (Tourism) indicators	1	1	1			<b>Q1 14/15:</b> On Target. Preparation of Scottish Tourism Economic Activity Monitoring Report.	1	
CE.S.6.5a	06. SMP IOM - Increased positive destinations for adults and young people	Number of secondary schools participating in vocational curriculum	N/A	N/A	7			<b>Q1 14/15:</b> On Target.	7	







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			Value	Value	Value	Status	Short Trend	Note		
CE.S.6.6a	06. SMP IOM - Increased positive destinations for adults and young people	Percentage of PAVE leavers who have positive and sustained destinations	N/A	N/A	N/A			Q1 14/15: Data not yet available.	100%	
CE.S.9.2a	09. SMP IOM - Build community, workforce and partners' capacity to tackle health inequalities and influence public health policy	Number of Neighbourhood plans developed	N/A	N/A	N/A			Q1 14/15: 3 rural plans commenced; review of neighbourhood planning event held.	3	
CE.S.10.2a	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Reduction in the average time to determine a major planning application	N/A	N/A	N/A			Q1 14/15. Data not yet available. Measure will be updated in Q2.	10%	
CE.S.10.3b	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Percentage of actions in the Building Standards Balanced Scorecard improvement plan that are on target.	100%	N/A	25%			Q1 14/15: On Target.	100%	







PI Code	Priority	PI	2013/14	Q1 2013/14	Q1 2014/15			Annual Target 2014/15	Benchmark
			Value	Value	Value	Status	Short Trend		
CE.S.10.4a	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Percentage of actions in the Building Standards 'Investors in People' action plan that are on target	N/A	N/A	25%			Q1 14/15: On Target.	100%
CE.S.10.5a	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Percentage of actions in the Building Standards Customer Excellence action plan that are on target	N/A	N/A	25%			Q1 14/15: On Target.	100%
CE.S.10.6a	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Collate and analyse the responses from the feedback surveys	N/A	N/A	N/A	N/A		Q1 14/15: Request to delete this PI as it does not add any information not provided under action CE.S.10.6	
CE.S.10.8a	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Quality of embedded PPMF in each of the eight services	N/A	N/A	N/A			Q1 14/15: Request to delete this indicator as this is not a quantitative measure and does not add to information already provided in action CE.S.10.8.	

PI Code	Priority	PI	2013/14	Q1 2013/14	Q1 2014/15			Annual Target 2014/15	Benchmark	
			Value	Value	Value	Status	Short Trend			Note
CE.S.10.9a	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Reduce the number of undetermined legacy planning applications (as of 1 April 2014)	N/A	N/A	0%			<b>Q1 14/15:</b> Off Target. On 1st April 2014 there were 36 legacy cases (ie: more than a year old). There are currently 37 legacy cases at end of Q1.	10%	
CE.S.12.1a	12. Protect and improve the health of people living in Midlothian	Percentage of referrals for disabled persons adaptations grants to assist disabled applicants completed or approved within 28 days	100%	88%	97%			<b>Q1 14/15:</b> Off Target. This indicator is reported as a % of the number of grants received and subsequently concluded to approval within 28 days of receipt It is reported as a cumulative & reports fails on those grants that did not receive approval within 28 days or are awaiting approval and as > than 28days pending. 1/35	100%	Legislative requirement to determine all DPA applications without waiting list or queuing.
CE.S.13.1a	13. Deliver an Environmental Health Service in line with current legislation	Efficiencies identified	N/A	N/A	N/A			<b>Q1 14/15:</b> There have been limited financial efficiencies realised from the EH&TS Partnership with East Lothian Council. The partnership is at a very early pilot stage. Target to be determined.		
CE.S.14.1a	14. Deliver a Trading Standards Service in line with current legislation	Number of retailers targeted in tobacco tests	N/A	N/A	46			<b>Q1 14/15:</b> On Target. June 2014 – a sizeable integrity testing exercise has been conducted on 46 premises. It is hoped however that a further [formal] exercise can be carried out in 2014, as part of the pilot partnership with East Lothian Council.	25	
CE.S.14.3a	14. Deliver a Trading Standards Service in line with current legislation	Amount of income generated from Mass and Volumetric labs	N/A	N/A	N/A			<b>Q1 14/15:</b> Mass lab in use, but dampness coming through floor has recurred. Council surveyors have been informed. Volumetric lab not completed. Target to be determined.		

PI Code	Priority	PI	2013/14	Q1 2013/14	Q1 2014/15			Annual Target 2014/15	Benchmark	
			Value	Value	Value	Status	Short Trend			Note
CHN11	06. SMP IOM - Increased positive destinations for adults and young people	Proportion of Pupils Entering Positive Destinations	Data not available yet	N/A	N/A			14/15: Data will be available in Q4.	2012/13 Rank 29 Bottom Quartile	
PD.LPI.01	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	% of first responses issued to Building Warrant applications (Standard type) within 15 working days	98.1%	96%	98%			Q1 14/15: On Target.	80%	N/A
PD.LPI.06	03. SMP SG - Support the local economy through the Midlothian economic recovery plan	Percentage of population covered by a Local Plan or Local Development Plan prepared within the last five years, and (in the case of an LDP) within two years of Strategic Development Plan approval	0%	100%	0%			Q1 14/15: Off Target. It is five years since the Midlothian Local Plan was adopted (December 2008) and progress with its replacement, the Midlothian Local Development Plan (MLDP), is proceeding in tandem with the timetable for the Strategic Development Plan for South East Scotland (SESplan). SESplan was approved with modifications by Scottish Ministers in June 2013, the modifications requiring the preparation of Supplementary Guidance on Housing Land. The Supplementary Guidance was subject to consultation, ending on 23 December 2013; the finalised Guidance was ratified by the Member Councils and submitted to Scottish Ministers on 21 May 2014. Ministers then sought to amend the Guidance prior to adoption, which has resulted in a further three-month slippage in the adoption of the Strategic Development Plan until September 2014. This delay in confirming the SESplan housing land requirements has had a knock-on effect	100%	N/A

PI Code	Priority	PI	2013/14	Q1 2013/14	Q1 2014/15			Annual Target 2014/15	Benchmark	
			Value	Value	Value	Status	Short Trend			Note
									on the timetable for confirming the development strategy for the MLDP Proposed Plan. Further, the timing of the publication of the National Planning Framework 3 and new Scottish Planning Policy (June 2013) is another factor influencing the programme for the Proposed Plan. The development strategy which will underpin the Proposed Plan, together with key policy changes, were agreed by Council on 24 June 2014, in readiness for approval of the Proposed Plan in October/November 2014.	
PD.LPI.07	03. SMP SG - Support the local economy through the Midlothian economic recovery plan	% of new housing developments implemented/with planning permission which include at least 5% affordable housing	95%	100%	100%			95%	N/A	<b>Q1 14/15: On Target.</b> In this quarter, all housing sites granted planning permission comprised too few units to require affordable housing provision.
PD.LPI.09	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	% of first responses issued to Building Warrant applications (Fast Track) within 10 working days	N/A	N/A	100%			100%	N/A	<b>Q1 14/15: On Target.</b>
PD.LPI.11	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	Average number of working days that Building Warrant application is with Midlothian Building Standards	N/A	N/A	16.97			30	N/A	<b>Q1 14/15: On Target.</b>

PI Code	Priority	PI	2013/14	Q1 2013/14	Q1 2014/15			Annual Target 2014/15	Benchmark
			Value	Value	Value	Status	Short Trend		
SPI-13	10. Develop and implement a programme of continuous improvement and efficiency to develop additional capacity	% of planning applications dealt with within two months	84%	87%	83%			<b>Q1 14/15:</b> On Target. The challenge of maintaining the performance, with regard to the determination of planning applications within statutory time periods, at or above 80% is being achieved.	2012/13 Rank 15 Second Quartile of Scottish Local Planning Authorities
CE.LPI.05	13. Deliver an Environmental Health Service in line with current legislation	The % of food premises deemed "Broadly Compliant" with the food hygiene legislation	81%	82.1%	80%			<b>Q1 14/15:</b> Off Target. The target was raised from 80% to 84% in 2012/13. Performance has improved from less than 80% to more than 80% but has never met the new target. It is recognised that 84% is a very challenging target given the types and numbers of premises in Midlothian.	84% N/A