

Midlothian Council

Scottish Welfare Fund Application for Housing Costs 18-22 year olds only

Please complete all sections on this application in black ink



About you

Full Name	
National Insurance Number	
Date of Birth	
Nationality	

If you are not a UK citizen we may need further information.

About where you live

Address	
Postcode	

How much do you pay?

Full rent for property	
Do you share this property	
If you do share who with and their relationship with you please*	
How much is your share of rent	
Number of bedrooms in house	
Number of bedrooms for your use	
Date tenancy started	
Date you wish to claim from	

*If you live with your partner or anyone who is not a joint tenant please use the "any other information" section to tell us their name, date of birth and National Insurance number. Please also detail their income and savings.

If you are not a Midlothian Council Tenant we need proof of your rent and how many rooms you have.

Who is your landlord?

Landlord Name	
Landlord Address	
Landlord Postcode	

It would be helpful if we could contact your landlord for information/evidence in respect of your claim. Please confirm you consent to Midlothian Council contacting your landlord. The only information we would share with your landlord is that you have made a claim and the amount you are being paid please also confirm you consent to this information being shared with your landlord.

Consent to contact Landlord	
Consent to sharing information with landlord	

Are you related to your landlord?

Please state if related	Yes/No
If related please state relationship	

If you are related we may contact you for further information in this respect.

If you are a Midlothian Council Tenant your Housing Costs will be credited directly to your rent account. If you are not a Midlothian Council Tenant your Housing Costs will normally be credited directly to your landlord’s bank account.

Landlord’s Bank Details-Important it is your responsibility to provide the correct landlord bank details. **It will not be possible to repay any payments paid to incorrect accounts.**

Name held under	
Account Number	
Sort Code	

If you do not want your Housing Costs paid to your landlord please detail your reasons below. Please note that Scottish Welfare Fund guidance is that direct payment to landlords is the default payment method and payment to claimant will only be made for compelling reasons.

Income-Please detail all your income below. We may ask for further evidence in this respect.

Source (DWP, Employer etc.)	From (Employer details etc.)	Amount and Frequency

Savings-Please detail all savings (including bank accounts, building society accounts, property owned, stocks and shares and any other capital assets. We may ask for further evidence in this respect

Capital Held (include bank account number and sort code)	Amount

Please confirm that you have claimed Housing Costs from DWP and have been refused. Please also confirm reason given by DWP for refusal.

Refused Housing Costs by DWP	Yes/No
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Reason Refused:

Please provide any other information you consider relevant to your claim:

Declaration

I declare that the information on this application is correct and true. I understand that it is an offence to give false or misleading information and that Midlothian Council will check the information I have provided. I also consent to Midlothian Council using the information on my application for any appropriate reason. I also consent to Midlothian Council sharing my information with Scottish Government.

Signed	
Date	