

Care Experienced Young People's Champions Boards

Stage 2

Application Form

Completing and returning the form

- Please read the **Guidance Notes** and **Self-Evaluation Arrangements** document before completing this form.

- Please fill in this form electronically or **clearly** in BLACK ink.
- You must complete every section of the form.
- If you have any questions please contact Heather Coady, Programme Director or Carole Patrick, Programme and Funding Manager:

Email:

heather.coady@lifechangestrust.org.uk

carole.patrick@lifechangestrust.org.uk

Telephone: 0141 212 9612/0141 212 9610

- Please return the form to ceypapplications@lifechangestrust.org.uk with the subject header "Champs Board Stage 2: [Your Area Name]", or by post to:

Life Changes Trust
131 West Nile Street
Glasgow G1 2RX

- The finalised form must be submitted no later than 5pm on Friday 30 October 2015.
- It is your responsibility to make sure that your application form reaches the Life Changes Trust. The Trust cannot accept responsibility for forms that are lost in the post or which do not arrive by email.

Section 1: Your Details

1. Contact Details

Please provide details for the primary contact for this application.

Title:	
Full name:	Jo Foley
Job title:	Service Manager
Address:	Midlothian Council Fairfield House 8 Lothian Road DALKEITH EH
Telephone:	0121 271 3792
Email:	Jo.foley@midlothian.gov.uk

2. Lead Applicant Details (Organisation or Partnership)

Please provide the details of the organisation or partnership which will act as the lead applicant for this proposal.

The Lead Applicant will take on overall accountability for any funding award, and will enter into a formal agreement with the Trust in relation to that award.

Lead Applicant Name:	Midlothian Council – on behalf of Midlothian Corporate Parenting Board
Lead Applicant Address:	Midlothian Council Fairfield House 8 Lothian Road DALKEITH
Lead Applicant status:	<input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Community Planning Partnership <input type="checkbox"/> Third Sector organisation

	<input type="checkbox"/> Health Board <input type="checkbox"/> Integrated Health & Social Care Partnership <input type="checkbox"/> Other (please state) Joint partnership application
Please indicate the status of your Champions Board approach:	Established (please state when initiative was established) The Champions' Board was established 5 years ago and formerly called the KICK group.

3. Partnership details

Please name the partner organisations involved in this application and provide a short statement of support from each partner.	Local Authority	
	Support statement provided: <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Health Board(s)	
	Support statement provided: <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Third Sector	
	Support statement(s) provided: <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Further/Higher Education	
	Support statement(s) provided: <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Police Scotland	
	Support statement provided: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Other (please state)		
Support statement(s) provided: <input type="checkbox"/> Yes <input type="checkbox"/> No		
If there is any additional information you wish to provide regarding your partnership, please use this	We have not provided separate supporting statement from out other partners. This is because the application has been submitted on behalf of the existing partnership; Children, Young People, Health, Police Scotland, 3 rd sector and Education Following discussion and agreement with our wider partners and key stakeholders Midlothian Council agreed to be the	

box.	<p>lead applicant for this application</p> <p>Our Corporate Parenting agencies, at both a strategic and operational level, are involved in delivering on our agreed and collective priorities.</p> <p>Midlothian has an established and proactive Corporate Parenting partnership which has always included and involved care experienced young people. They have directly influenced and informed this application.</p> <p>The partnership is ambitious for its care experienced young people and committed to nurturing and growing its current Champions Board into a fully defined and mature Champions Board model.</p> <p>For the Champions Board to grow we believe both the adult and young champions need to embark on a leadership programme together to agree future vision and values. In partnership with Columba 1400 we will develop a leadership programme for the Midlothian Champions Board of which Columba 1400 will also part fund.</p>
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Section 2: Delivery of Champions Board approach

Please refer to Section 1 of the **Guidance Notes** for more information on the Trust's expectations for the Champions Board approach.

1. Please provide a summary of your overall funding proposal (maximum of 600 words).

When completing this question, please refer back to your self-assessment and consider the following points:

- overall aim(s) of the proposal and its geographical focus
- an overview of your area's population of looked after young people and care leavers
- proposed activities

Midlothian Champions Board

Background

Midlothian Champions Board evolved as a result of Midlothian's growing awareness of the role care experienced young people can play in shaping services. The Midlothian Champions Board includes senior officers from local authority, NHS, police, 3rd Sector, etc as well as young people and their advocates.

The changing face of the Board illustrates Midlothian's corporate parent journey and move away from a deficit model predicated on challenges and barriers, to that of active engagement and understanding of care experienced young people's strengths.

As a result of the face- to-face interactions and listening to the personal stories of CEYP the Board became more ambitious in its corporate parent duties and responsibilities as part of a wider 'change' agenda, all of which is captured in our 3 year Corporate Parent Action Plan.

Undoubtedly, the inclusion of young people in the Corporate Parent Board enabled a better understanding of their experiences, needs and wishes. Importantly, the direct engagement with young people resulted in significant changes including,

- Newly built, quality care homes with en-suite facilities,
- Young People, in partnership with the private sector, led on some of the interior design,
- Dedicated 'through care' team,
- Reduction in our looked after and accommodated figures,
- Increased support for children & young people in Foster Care,
- A wider range of training, development and employment opportunities,
- Increased awareness of LAC issues within wider services and practitioners,
- Increased understanding amongst corporate parents of the issues CEYP encounter.

The experience of the Columba 1400 programme had a significant impact on the adult and young person who attended the course. Both returned full of hope and optimism as to what young champions could achieve with appropriate supports.

The actions from the Columba 1400 experience were presented to the Corporate Parent Board who, inspired by the enthusiasm and drive of the young people and their advocates, agreed to a public launch of Midlothian's newly configured Champions Board.

A number of actions identified during the Columba 1400 experience has already been put into place. This includes; Midlothian's Young Champions launch; local business initiative ; young champions brand; hoodies; badges; t-shirts; facebook; webpage; budget; activities calendar.

The above highlighted what can be achieved in a short space of time and the achievements; primarily led by the young people and their advocates/support team, is to be commended. These achievements are due to the commitment and dedication of the workers supporting the young champions. However, this is in addition to their existing workload and unsustainable in the longer-term.

We require a dedicated Project Coordinator with a level of leadership and skill to drive change and deliver on our ambitions as well as monitor and evaluate the project plan.

While our Champions journey has been positive to evolve into a fully functioning Champions Board which can act as a catalyst for significant change, a shared vision is essential. The experience of adult and young champions learning and developing together is crucial step in establishing a shared vision and common value base.

We believe using the first year to develop solid foundations amongst all our champions will enable transformational and sustainable change. In addition to the supports provided by a Project Coordinator both the young and adult champions will undergo a bespoke leadership programme together, facilitated by Columba 1400.

Overall aims of Proposal

Aim

- Corporate Parents and care experienced young people develop a shared Champions Board vision and value base
- Corporate Parents view the active involvement and engagement of care experienced young people as a positive driver for transformational change
- Corporate Parents understand that learning from care experienced young people and their unique insight can positively reshape, influence and improve services,
- Care experienced young people and care leavers can hold their Corporate Parents to account

To achieve this we will,

- Appoint a dedicated Project Coordinator
- Develop a shared vision and value base,
- Develop the Champions Board's understanding and confidence in each other's individual and collective strengths,
- Provide CEYP with a range of experiences and conditions to enable them develop their individual and collective voices,
- Develop the adult champions understanding of an equal partnership with young people,
- Develop and strengthen leadership across both the adults and young champions,
- Nurture and grow our younger champions using a variety of creative activities,
- Create the conditions for our young champions to feel confident,
- Prioritise CEYP who are 'at home' and/or kinship placements,
- Focus our improvement activity on priorities identified by young champions,

Our Young People

The following is a breakdown of our CEYP 12 – 21 year old population.

Looked After Children (LAC) At Home with Parents	29
Midlothian Council young People's Care homes	10
Midlothian Council Foster Care	24
Non- Midlothian Council Foster Care	14
Kin Care	24
Residential School	14
Residential Unit External Provider	5
Secure Care	2
Total Population	122

The aim of the project plan is to compliment our Corporate Parent Strategy and Action Plan which is founded on the 'action for change' principles. In addition, our wider community partnership aims are to prioritise prevention, early intervention and focus efforts on disadvantaged communities and groups. Services are encouraged to be innovative using our Delivering Excellence Framework, which is based on the plan, do, review, cycle.

There is a commitment to co-production and we are already committed to working in partnership with others to grow our young people into tomorrow's young champions as well as providing care leavers with a voice.

The interdependent nature of our Champions Board and Corporate Parent Strategy and Action Plan enables us to explore more sustainable longer term options with young people. An example of this is accommodation. Given that the local estimated

cost of a tenancy breakdown is £15, 000, arguably other accommodations options need exploration. The young champions already identified accommodation as a priority so a Multi-agency group involving young people, housing and other partners have developed a pre-tenancy course. Furthermore, Midlothian Council's housing service has committed to cease the use of bed and breakfast. This is a good example of synergy between our Corporate Parenting Strategy and the Champions Board

Furthermore, our commitment to ensure the pre-tenancy course (and others) is accredited will ensure future opportunities and sustainability.

We are confident that, with the support of the Life Changes Trust investment we can equip care experienced young people with the skills and confidence to challenge the stigma and discrimination encountered by many care experienced young people. Importantly, the skills, experiences and accredited qualifications will also increase their future employability.

We wish to compliment this financial investment with a level of emotional investment to develop and sustain relationships with our younger looked after children including care at home and kinship care. nurturing and growing our younger care experienced population so that they become tomorrow's champions.

Midlothian's Care Experienced Young People's Champions Boards Project Plan

Year 1						
Theme	Activities	Milestones/Targets	Timescales	By Whom	Outcome Area	Intended Outcomes
Participation	Develop the skills of our existing young champions through providing new experiences and activities	<ul style="list-style-type: none"> ● Young champions are supported to design their own programme for communicating and sharing information with wider CEYP population ● Young champions are supported to have agenda, minutes and developed actions on website ● CEYP influence and inform our Participation Strategy ● Establish explicit activity to engage looked after children in foster care/kinship ● CEYP are involved in the recruitment of staff to support the Champions Board ● CEYP are provided with a dedicated budget ● CEYP are supported to manage and attend young champions meetings 	<p style="text-align: center;">July 2016</p> <p style="text-align: center;">April 2016</p> <p style="text-align: center;">Aug 2016</p> <p style="text-align: center;">July–Sept 2016</p> <p style="text-align: center;">July 2016</p> <p style="text-align: center;">June 2016</p> <p style="text-align: center;">Fortnightly</p>	<p style="text-align: center;">Participation Trainee/Support Workers/CEYP/Project Co-ordinator</p>	<p style="text-align: center;">Care Experienced Young People Benefit from Involvement in Champions Boards</p>	<p style="text-align: center;">Care experienced young people develop positive relationships through Champions Boards and related support</p>

Champions Board	Develop wider stakeholder engagement and understanding of the key aims of the Champions Board	<ul style="list-style-type: none"> ● Recruitment of Coordinator, trainees, office space in place ● Resources are allocated to include young champions budget, individual budgets, leadership budget ● Young and adult champions are supported to develop a shared understanding of vision and value base ● Review survey feedback to identify partner gaps and review plan as appropriate ● Produce a annual Champions report on shared vision, values and activity as appropriate 	<p>July 2016</p> <p>June 2016</p> <p>Jan 2017</p> <p>July 2016</p> <p>Mar 2017</p>	<p>Young Champions/ Midlothian Council/WCS/ Project Coordinator</p>	Organisations	<p>Service providers and corporate parents develop better insights into the lives of care experienced young people through ensuring improved participation</p>
Leadership	Develop partnerships' understanding of the benefits of including CEYP in key decision-making in Midlothian	<ul style="list-style-type: none"> ● Develop opportunities for informal as well as formal gatherings and events ● Columbia 1400 to facilitate bespoke leadership course for champions ● Young champions are supported to attend Board meetings ● Ensure all champions review action plan in line with CEYP Year 1 feedback ● CEYP are provided with adult supports to enable full CB participation ● CEYP survey results are used to review and inform future planning ● Ensure CEYP are provided with opportunities to influence practice and policy 	<p>Mar 2016</p> <p>Mar 2017</p> <p>June 2016</p> <p>April 2016</p> <p>Mar 2017</p>	<p>CEYP/Participation Trainees/worker/ Project Co-ordinator /Champions</p>	Policy and Practice	<p>Care experienced young people have a meaningful voice through Champions Boards and related activity</p> <p>Become More Responsive to Care Experienced Young People</p>

Sustainability	Ensure Services are designed and informed by our CEYP population	Develop a CB communication plan to ensure local public and partnership awareness; comm. Planning, education, parent and community groups	July 2016	Young Champions/Participation Trainee Champions Board	Policy and Practice Become More Responsive to Care Experienced Young People	Partners work together effectively to co-ordinate and implement agreed improvements in policy and practice
	<ul style="list-style-type: none"> Develop a CB communication plan to ensure local public and partnership awareness; comm. Planning, education, parent and community groups 	<ul style="list-style-type: none"> Implement and evaluate the accredited pre-tenancy course for future roll out 	Mar 2017			
	<ul style="list-style-type: none"> Review and report on the work of the Champions Board using self evaluation 	<ul style="list-style-type: none"> Develop partnership commitment to longer-term aims of the CB through CEYP career and development opportunities, education, health, commerce 				

Learning & Development	Create opportunities to enable CEYP to become involved in developing local and national initiatives	Ensure equally amounts of adult and young champions undergo Columba 1400 leadership programme	CEYP will be supported to attend children and Families development days, foster care training, kinship, Support young champions to develop own learning and development needs	Support young champion to participate in national learning and development networks	Mar 2017	Project Coordinator /Participation Trainee / CEYP/WCS/Foster Carers Forum
	<ul style="list-style-type: none"> Ensure equally amounts of adult and young champions undergo Columba 1400 leadership programme 	<ul style="list-style-type: none"> CEYP will be supported to attend children and Families development days, foster care training, kinship, Support young champions to develop own learning and development needs 	<ul style="list-style-type: none"> Support young champion to participate in national learning and development networks 	Mar 2017		

Public Awareness and Attitudes

Become Increasing Positive towards Care Experienced Young People

The issues facing care experienced young people are more visible and better understood

Midlothian's Care Experienced Young People's Champions Boards Project Plan

Year 2

Theme	Activities	Milestones/Targets	Timescales	By Whom	Outcome Area	Intended Outcomes
Participation	Ensure care experienced young people are supported and feel listened to	<ul style="list-style-type: none"> • CEYP are provided with opportunities to link with Midlothian Youth Platform and other youth organisations across Midlothian, nationally • CEYP are supported to build and mentor relationships with peers cared for at home and, kinship, • CEYP are supported to lead on the activities contained in the Participation Strategy • Establish a peer support programme • CEYP are supported to access driving lessons • CEYP are supported to develop 'Celebrate Event' 	June 2018	Participation Trainees /Who Cares? Scotland/Support Workers/Lifelong Learning/ Education	Care Experienced Young People Benefit from Involvement in Champions Boards	Care experienced young people become active citizens as a result of participation
Champions Board	Provide opportunities for CEYP to be actively involved in influencing pathways and positive destinations	<ul style="list-style-type: none"> • Participation and Engagement Strategy in place • Continue to ensure opportunities are made 	June 2018	Young/Adult Champions /Project Coordinator/ Participation	Policy and Practice Become More Responsive to	Partners work together effectively to co-ordinate

<p>available for young champions to strengthen skills in relation to managing budgets,</p> <ul style="list-style-type: none"> • Promote the role of the Champions amongst young people and wider professional groups • Review Yr 2 plan in line with CEYP comments and feedback • Increase CEYP membership on the C. Board from foster/kinship care backgrounds • Establish a series of 4 wider stakeholders /public engagement events are held • Deliver the annual Champions Board report 	<p>Trainee/WCS</p> <p>Care Experienced Young People</p> <p>and implement agreed improvements in policy and practice</p>
<p>Leadership</p> <p>Practitioners and carers have improved opportunities to strengthen relationship-based practice</p>	<p>Young/Adult Champions /Project Coordinator/ Participation Trainee/WCS</p> <p>Organisations Strengthen Their Commitment, Knowledge, Skills and Capacity</p> <p>Practitioners and carers have improved opportunities to strengthen relationship-based practice</p>
<p>CEYP to provide input to each of the Community Planning Thematic Groups</p> <ul style="list-style-type: none"> • Review and revise the existing Corporate Parent Communication Plan using CEYP led activity, FB, text, radio • Develop peer support learning and training • CEYP are paid to advise on recruitment and the children and families service review • CEYP are supported to influence creative programmes for wider staff and workforce development, schools, health, education, 	<p>Dec 2018</p>

children and families

Sustainability Care experienced young people have the opportunity to engage with members of wider councils/partner services and raise awareness of being care experienced

- CEYP are provided with creative opportunities to to inform the wider public; storytelling, facebook, blogs
- Strengthen the partnership commitment to longer-term CEYP career and development opportunities
- Develop opportunities for peer mentoring training and development
- CEYP are engaged at an earlier stage during the development of new policy and have a range of opportunities to provide input to practice development

June 2018

Young/Adult Champions /CEYP/Project Coordinator/ Participation Trainee/WCS

Policy and Practice
 Become More Responsive to Care Experienced Young People

The issues facing care experienced young people are more visible and better understood

Learning & Development Care experienced young people are involved in a number of local and national initiatives about care experienced young people

2016/17

- Children's champions participate in National Champions Board Learning and Improvement Network,
- CEYP are supported to lead and engage staff and wider planning partners; employability, housing, education, etc in relationship-based care

Public Awareness and Attitudes
 Become Increasing Positive towards Care Experienced Young People

Young/Adult Champions /Project Coordinator/ Participation Trainee/WCS

The issues facing care experienced young people are more visible and better understood

Midlothian's Care Experienced Young People's Champions Boards Project Plan

Year 3

Participation	2018.19	Young/Adult Champions /CEYP/Project Coordinator/ Participation Trainee/WCS	Care Experienced Young People Benefit from Involvement in Champions Boards	Care experienced young people feel able to shape and influence policy/practice relating to their lives
<p>Care experienced young people have opportunities to use their knowledge, experience, and skills to engage the wider CEYP population on awareness of the issues they encounter</p>	<ul style="list-style-type: none"> • CEYP aged 12+ regularly receive information on the issues that affect them and have access to social campaigns, facebook and social media used to engage the wider CEYP population • Increase the numbers of CEYP involved in the GIRFEC Board, Subgroups • Young Champions lead 'Celebration and Awards event • Review and embed career and training opportunities for care leavers within partnership • Establish pathways for CEYP to be prioritised for Employability pipeline • CEYP and the Champions Board have opportunities to educate and inform a number of wider stakeholders partners, new recruit, 3rd Sector 			

<p>Champions Board</p>	<p>Members of The Champions Board inform and influence wider stakeholders</p>	<p>2017/18</p> <ul style="list-style-type: none"> Champions Board is embedded into community planning structure Champions Board self evaluation informs further training opportunities for wider corporate parents Champions Board can demonstrate its impact on the wider stakeholder Elected members/Adult champions provide mentoring to CEYP Champions provide story boards, plays, videos in place across partnership and community planning 	<p>Young/Adult Champions /CEYP/Project Coordinator/ Participation Trainee/WCS</p>	<p>Organisations Strengthen Their Commitment, Knowledge, Skills and Capacity</p>	<p>There is improved understanding of effective Corporate Parenting at all levels within organisations</p>
<p>Leadership</p>	<p>Service design, commissioning and funding decisions better meet the needs of care experienced young people</p>	<p>2017/18</p> <ul style="list-style-type: none"> Leadership forums are influenced by CEYP and provided their feedback CEYP are provided with opportunities to be mentored by wider stakeholders using a range of mentoring/befriending; media activities CEYP have responsibility for third year budget CEYP are encouraged to distribute leadership within care at home and kin care 	<p>CEYP/ Champions Board</p>	<p>Policy and Practice Become More Responsive to Care Experienced Young People</p>	<p>Service design, commissioning and funding decisions better meet the needs of care experienced young people</p>

Sustainability	2017/18	Champions Board	Policy and Practice More Responsive to Care Experienced Young People Service design, commissioning and funding decisions better meet the needs of care experienced young people
Services are redesigned through listening and working alongside care experienced young people	<ul style="list-style-type: none"> • Consolidate and embed the role of the Champions Board approach within the strategic planning structure • Strengthen links with CEYP and Midlothian Youth Platform and or other youth organisations across Midlothian and nationally • Establish neighbourhood planning as a vehicle for promoting the strengths of CEYP • Care experienced young people are provided with trainee/graduate opportunities across the partnership • Establish a range of supports for care leavers including mentoring and befriending • CEYP are provided with support at each stage of the Employability in Scotland strategic skills pipeline • Care Leavers are prioritised for modern apprenticeships within partnership and business partners • National and local engagement has provided Participation/Development Assistants with opportunities to develop skills and job opportunities 	Champions Board	Policy and Practice More Responsive to Care Experienced Young People Service design, commissioning and funding decisions better meet the needs of care experienced young people

Learning & Development	<p>Care experienced young people feel able to influence and "care-proof" policy and practice relating to their lives</p>	<ul style="list-style-type: none"> • CEYP are provided with opportunities to promote and engage with practitioners from across the partnership to develop a wider understanding of relationship-based care • CEYP are linked to National forums • Champions Board educate and inform a number of wider stakeholders; community, neighbourhoods, new elected members, • CEYP champion involved in induction programmes 	<p>Champions Board /Learning and development</p>	<p>Public Awareness and Attitudes Become Increasing Positive towards Care Experienced Young People</p>	<p>The work of the Champions Board informs and inspires others in their interaction with care experienced young people</p>
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Monitoring and Evaluation Plan

Core Output Indicators

	Breakdown by:	Link to Outcome Area
CB1: Number of CEYP involved in Champions Boards and related activities	<ul style="list-style-type: none"> a) Residential Care, b) Foster Care, c) Kinship Care d) At Home Care, e) Care Leaver 	Beneficiaries
CB2: Number of young people attending Champions Boards and related activities on more than one instance	<ul style="list-style-type: none"> a) Residential Care, b) Foster Care, c) Kinship Care, d) At Home Care, e) Care Leaver, 	Beneficiaries
CB3: Number of representatives from service providers and corporate parents attending Champions Boards and related activities	<ul style="list-style-type: none"> a) CEYP on Board b) Local Authority representatives c) Third sector representatives d) Business /Commerce e) Health Board representatives f) Further/Higher Education g) Police Scotland representation 	Organisations

	<ul style="list-style-type: none"> h) Other representatives i) Private Sector 	
<p>CB4: Number of practitioners and carers attending training to strengthen relationship-based practice</p>	<ul style="list-style-type: none"> a) Social Work practitioners b) Foster carers c) Kinship carers d) Throughcare/aftercare practitioners e) Third sector practitioners f) Education practitioners g) Health practitioners h) Police i) Volunteers j) Other 	Organisations
<p>CB5: Number of sessions to support involvement of CEYP</p>	<ul style="list-style-type: none"> a) Project Coordinator b) Leadership Programme c) WC?S Development Programme d) Elected member /Adult Champion mentoring e) Participation Trainees 	Policy and Practice
<p>CB6: Number of substantive improvements in policy or practice affecting CEYP as a result of Champions Boards</p>	<ul style="list-style-type: none"> a) Workforce Development; Recruitment b) Service Review c) Relations hip base practice events d) Family Firm Initiative e) Young Person's 	Policy and Practice

	<p>Workforce Strategy</p> <ul style="list-style-type: none"> f) Children and Families Services Design g) Participation and Engagement Strategy 	
<p>CB7: Number of opportunities taken to raise public awareness of CEYP</p>	<p>Type of opportunity</p> <ul style="list-style-type: none"> a) Press articles b) Twitter, Facebook c) Branding, logo's d) Organisational magazines e) Newsletters f) Broadcast media items g) Public events h) Volunteering opportunities i) Award and celebrations j) Other k) Community Planning/GIRFEC events 	<p>Public Awareness and Attitudes</p>

Midlothian Champions Project Plan Self-Evaluation Plan

Outcome Area 1: Care Experienced Young People Benefit from Involvement in Champions Boards

Intended Outcomes	Description of Changes	Output and Outcome Indicators	Information Collection Methods	When and by whom	How to report and use
Care experienced young people develop positive relationships through Champions Boards and related support	CEYP have more opportunities to meet and develop relationships through Champions Boards and its related support	2 CEYP are Participation Trainees Minimum 5 CEYP develop relationships with their peers through wider participation groups and other CB activity	CB minutes CB events 5 CEYP on Colomba 1400 programme Breakdown of attendees	Participation Trainees/ CEYP Project Coordinator /Dev. Worker	Annual reports minute 6 monthly reporting Surveys Focus Groups
		25 CEYP from wider care experienced background are involved in	No of CEYP involved in CB and related activity from, Foster,		

<p>Care experienced young people become active citizens as a result of participation</p>	<p>CEYP are provided with a number of opportunities to engage in community wide events</p>	<p>Minimum of 4 events involving CEYP and adult Champions/wider Corporate Parents, managers and practitioners</p>	<p>2 x CEYP at Thematic /Community Planning Groups % of CEYP reporting positive relationships with peers/ CB members No of new experiences/</p>	<p>Participation Trainees/ CEYP Project Coordinator /Dev. Worker</p>	<p>Attendance Sheets at sessions and events Session/event reports 6 monthly reporting Video and/or</p>
<p>participation activity</p> <p>90% CEYP who say they feel their lives have improved as a result of CB activity</p> <p>CEYP Communications plan using social media</p>	<p>Kin, and, At home placements</p> <p>Interviews and survey</p> <p>Access to information</p>				

<p>Care experienced young people feel able to shape and influence policy/practice relating to their lives</p>		<p>CEYP supported to deliver 'Celebration and Awards event</p>	<p>activities</p> <p>Attendance at event</p>		<p>drama</p>
	<p>CEYP are provided with the skills and confidence to engage equally with key stakeholder and elected members</p>	<p>5 CEYP participate in local democratic elections and or Midlothian Youth Platform/other community groups</p> <p>CEYP inform Participation and Engagement Strategy</p> <p>15% increase CEYP from kinship/at home in positive destination (15/16</p>	<p>No of young people attending Champions Boards and related activities on more than one instance</p> <p>CLAS stats</p> <p>% of young people that say they 'feel more listened to'</p>	<p>Participation Trainees/ CEYP Project Coordinator /Dev. Worker</p>	<p>Performance information local population data and findings used to inform local and national policy</p> <p>Surveys/Interviews</p>

baseline is
55.56%) Minimum
of 3

Workforce
interview panels
involve CEYP

Outcome Area 2: Organisations Strengthen Their Commitment, Knowledge, Skills and Capacity

Intended Outcomes	Description of Changes	Output and Outcome Indicators	Information Collection Methods	When and by whom	How to report and use
<p>Service providers and corporate parents develop better insights into the lives of care experienced young people through ensuring improved participation</p>	<p>Wider corporate parents have improved their understanding of the challenges/discrimination encountered by of CEYP</p>	<p>Shared vision is disseminated through Thematic Groups</p> <p>Minimum of 6 development sessions/events</p> <p>CEYP are provided with peer mentoring</p> <p>Corporate Parents learn from CEYP</p> <p>CELCIS sessions</p> <p>Increase</p>	<p>1 X Project Coordinator, and, 2 X PA's in place</p> <p>Attendance Sheets</p> <p>Communication plan</p> <p>Minute/Attendance</p>	<p>Participation Trainees/ CEYP</p> <p>Project Coordinator /Dev. Worker</p> <p>Champions/ wider Corporate Parents</p>	<p>Annual Reporting</p> <p>Corporate Parenting Survey</p>

<p>Practitioners and carers have improved opportunities to strengthen relationship-based practice</p>	<p>An increase in the numbers of practitioners and carers who understands the importance of relationship-based practice</p>	<p>involvement of CEYP in wider partners seminars/events</p>	<p>3 CEYP in peer mentoring Videos, Testimonies/ Audio Attendance Sheet</p>	<p>6 monthly reporting</p>
		<p>No of practitioners and carers attending relationship-based practice events</p> <p>CEYP and relationship practice inform Risk-policy</p> <p>CEYP provided with individual budgets</p>	<p>% of wider workforce; housing, health, education reporting improved awareness of relationship-based practice</p> <p>Policy in place</p> <p>Accounts /expenditure</p>	<p>Regular reporting</p> <p>Feedback and Surveys</p> <p>Project Coordinator /Dev. Worker CEYP /Champions/ Wider Corporate Parents</p> <p>Performance information</p>

<p>There is improved understanding of effective Corporate Parenting at all levels within organisations</p>	<p>All Corporate Parents are aware of their duties and obligations to CEYP</p>	<p>2 CEYP are mentored by elected members/Adult professionals</p>	<p>CP Strategy and Action Plan in place Attendance Survey /on line training result Attendance GIRFEC/Thematic Groups</p>	<p>Participation Trainees/ CEYP Project Coordinator / Corporate Parents</p>	<p>Annual Reporting Workforce development feedback Corporate Parenting Survey</p>
<p>% of workforce; foster care, kinship, SW/SWA health, police, education, housing, at events</p>	<p>Minimum of 3 development sessions/ days held</p>	<p>No of organisational leads who have improved their CP knowledge</p>			

Outcome Area 3: Policy and Practice Become More Responsive to Care Experienced Young People

Intended Outcomes	Description of Changes	Output and Outcome Indicators	Information Collection Methods	When and by whom	How to report and use
<p>Care experienced young people have a meaningful voice through Champions Boards and related activity</p>	<p>CEYP are provided with a variety of opportunities to be heard and influence practice</p>	<p>5 –minimum CEYP attending Colomba 1400 programme</p> <p>Minimum of 2 CEYP on Community Planning /Thematic Groups</p> <p>CEYP inform and influence Key policy messages</p>	<p>minutes/agenda/ attendance</p> <p>Minutes</p>	<p>Participation Trainees/ CEYP Project Coordinator /CP Working Group</p>	<p>6 monthly reporting</p> <p>Annual Reporting</p>
<p>Partners work together effectively to co-ordinate and implement agreed improvements in</p>	<p>Champions create opportunities</p>	<p>No of substantive changes in policy or practice affecting CEYP as a result of</p>	<p>Revised policies/ initiatives</p> <p>Corporate Parent Working Group –</p>	<p>Corporate Parent Group /CEYP/Project</p>	<p>Care Planning Audit</p> <p>Quarterly data audit</p>

policy and practice

to be visible within their local community i

Champions Boards

% of agency representatives reporting that Champions Board activity is making a 'fairly' or 'very' significant change to policies affecting CEYP

minutes/actions

Feedback
Local management tools/ systems

Coordinator/
Dev Worker

Regular reporting to Corporate Parent Working Group

Operational Managers

Corporate Parenting Survey

No of CEYP who are in kinship/At home placement who are in Positive Destination

PD breakdown statistics

Local performance management tools

Service design, commissioning and funding decisions better meet the needs of care experienced young

The needs of CEYP actively inform and influence future service design and

CEYP are engaged as part of Children Services review

Minutes/Review Project Plan/ CEYP meeting minutes

Head of Service/
GIRFEC Board/
Champions/CEYP/
Project
Coordinator

Children and Families Project Plan

<p>people</p>	<p>commissioning</p> <p>Preventative spend agenda informed by CEYP trends and data</p> <p>CEYP influence local and national policy directions and</p>	<p>Care leavers prioritised as part of local housing initiatives</p> <p>% of CEYP with Pre-tenancy SQA</p> <p>% of CEYP gainfully training or employed in local employment opportunities</p> <p>2 Participation Trainees offered career/learning pathways across partnership</p> <p>CEYP inform the following; Participation and Engagement Strategy Corporate Parent Strategy and Action Plan</p>	<p>CP working Group minutes</p> <p>Performance management/PD statistics</p>	<p>CP working Group /CEYP</p> <p>CEYP/ Lifelong learning /SDS</p> <p>CEYP/Project Coordinator Lifelong learning /SDS</p>	<p>Single Midlothian Plan quarterly reporting</p> <p>Annual Report</p>
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Developing
Scotland's Young
Workforce
Recruitment
Practice and
Culture
Service Review

Polices in place
Development
days/Team
Meetings

Outcome Area 4: Public Awareness and Attitudes Become Increasing Positive towards Care Experienced Young People

Intended Outcomes	Description of Changes	Output and Outcome Indicators	Information Collection Methods	When and by whom	How to report and use
<p>The issues facing care experienced young people are more visible and better understood</p>	<p>CEYP are given opportunity to directly contribute towards their communities and influence wider stakeholder understanding</p>	<p>Minimum of 2 CEYP linked to Thematic and Community Planning groups/Events CEYP have a key role in community planning events</p> <p>CEYP jointly deliver the Champions Boards key messages</p>	<p>No of CEYP attending community planning events Attendees Magazine/Press articles Linked to Outcome 1 & 2</p>	<p>Participation Trainees/ CEYP Project Coordinator /CP Working Group</p>	<p>Annual reporting Single Midlothian Plan</p>

The work of the Champions Board informs and inspires others in their interaction with care experienced young people

CEYP feel able to influence and 'care-proof' policy and practice relating to their lives preventative spend

Local CEYP can influence the national policy direction

CEYP inform children and families service review

Increase % of CEYP at neighbourhood meetings and/or events

Increase opportunities for joining champions (adult and CEYP) to inform events and 3rd sector engagements Attendance at

The CB can raise wider partnership/

Number of events attended by CEYP

Champions Boards members/CEYP/Project Dev. Worker/ Participation trainee

3 events led by adult/ young champion and

Minimum of 3 events

CEYP/Dev Worker/Participation Trainee/Project Coordinator

Participation Trainees/ CEYP Project Coordinator/Wider CP's

Children and Families Project Plan

Annual reporting cycle

	<p>community awareness of the correlation between CEYP and inequalities within our communities</p>	<p>national forums/ Increase wider practitioners and kin carers attending relationship-based practice events</p>	<p>Breakdown of attendance at events</p>	<p>Participation Trainees/ CEYP Project Coordinator /CP Working Group</p>	
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Section 3: Outcomes

We expect individual Champions Boards to make a contribution to Trust priorities (please see **Self-Evaluation Arrangements** document) and to Programme-level outcomes. These programme-level outcomes are presented in the table below.

Life Changes Trust Care Experienced Young People Programme Outcomes	
1. Outcome area 1: care experienced young people benefit from involvement in Champions Boards	<ul style="list-style-type: none"> Care experienced young people develop positive relationships through Champions Boards and related support
	<ul style="list-style-type: none"> Care experienced young people become active citizens as a result of participation
	<ul style="list-style-type: none"> Care experienced young people feel able to shape and influence policy/practice relating to their lives
2. Outcome area 2: Organisations Strengthen Their Commitment, Knowledge, Skills and Capacity	<ul style="list-style-type: none"> Service providers and corporate parents develop better insights into the lives of care experienced young people through ensuring improved participation
	<ul style="list-style-type: none"> Practitioners and carers have improved opportunities to strengthen relationship-based practice
	<ul style="list-style-type: none"> There is improved understanding of effective Corporate Parenting at all levels within organisations
3. Outcome area 3: Policy and Practice Become More Responsive to Care Experienced Young People	<ul style="list-style-type: none"> Care experienced young people have a meaningful voice through Champions Boards and related activity
	<ul style="list-style-type: none"> Partners work together effectively to co-ordinate and implement agreed improvements in policy and practice
	<ul style="list-style-type: none"> Service design, commissioning and funding decisions better meet the needs of care experienced young people
4. Outcome area 4: Public Awareness and Attitudes Become Increasing Positive towards Care Experienced Young People	<ul style="list-style-type: none"> The issues facing care experienced young people are more visible and better understood
	<ul style="list-style-type: none"> The work of the Champions Board informs and inspires others in their interaction with care experienced

	young people
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Section 4: Monitoring and Evaluation Plan

The Life Changes Trust believes it is important to understand the changes made in the lives of their beneficiary groups as a result of the projects we fund. By understanding what difference projects make, we can support learning and help others turn this learning into positive action.

Applicants have been provided with a **Self-Evaluation Arrangements** document to explain the Trust's approach to evaluating Champions Boards, and to give guidance on completing this application. Please refer to this document when completing this section of the application.

The template below will help you to create an initial monitoring and evaluation plan, telling us how you will track your progress against the outcomes identified in Section 3. You should also tell us what collection methods you will use to evidence progress. When considering collection methods, please consider the following:

- Records of attendance/circulation records
- Event reports
- Training/learning records
- Surveys; interviews; polls; video/audio
- Online usage/activity

An example is provided to get you started – you do not need to use this, but it can be adapted if required.

Intended Outcomes	Description of Changes	Output and Outcome Indicators	Information Collection Methods	When and by whom	How to report and use
Care experienced young people (CEYP) develop positive	CEYP have more opportunities to meet and develop	No. of CEYP involved in participation activity	Attendance logs Champions Board	Attendance - each participation group meeting plus any	Six-monthly update to Life Changes Trust

<p><i>relationships through Champions Boards and related support</i></p>	<p><i>relationships with their peers through participation groups and other CB activity</i></p> <p><i>CEYP have more opportunities to meet and develop relationships with strategic officers, managers and practitioners</i></p>	<p><i>No. of CEYP involved in Champions Board and related activity</i></p> <p><i>% of CEYP reporting positive relationships with peers/ Champions Board members</i></p> <p><i>No. of drop-in sessions/one-off events</i></p>	<p><i>minutes</i></p> <p><i>Survey</i></p> <p><i>Interviews</i></p> <p><i>Session/event reports</i></p>	<p><i>related events (participation lead)</i></p> <p><i>Survey/interviews with CEYP – every six months (peer researchers)</i></p> <p><i>Reports – as required (relevant staff)</i></p>	<p><i>Annual review</i></p>
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Section 5: Staffing and Partnership profile

1. Please provide details of any staff posts you would like the Trust to fund in relation to the delivery of the Champions Board activity (additional rows can be included if required).

Please provide information for any member of staff whose costs are included in your proposal (these can be full costs or part costs, e.g. if you would like us to make a contribution to a salary). The Trust is particularly interested in supporting the employment of care experienced young people.

A job description is required for the post-holder who will be the lead member of staff for this proposal, even if you do not require Trust funding for this post. We understand that the applicant organisation may wish to employ a new member of staff for this role. If this is the case, **please attach a draft job description** for this post with your application.

Name of post:	2 X Participation Assistants
Role within proposal delivery:	Will be supported by partnership to deliver on participation as outlined in the Project Plan
Post-holder recruited?	1 CEYP recruited, 2 potential candidates depending on success of application
Does the post require care experience?	Yes
Name of post:	Project Coordinator Pro-rata 25 hours
Role within proposal delivery:	<p>The Project coordinators responsibilities include:</p> <ul style="list-style-type: none"> • Lead the Champions Board project and project team on all matters related to Champions Board project content, • Implement the agreed action plan to the agreed standards and deadlines, • Regular liaison with the Corporate Parent working Group, • Ensure the effective preparation and delivery of all project events and meetings and production of all necessary documentation, • Take responsibility for communication, and the effective flow of information between adult and young champions, participation assistants and the wider Corporate Parent Working Group, • Ongoing evaluation of project activity and reporting on project, • Preparation and participation at meetings, • Attendance at national coordinators and/or

	Champion events
Post-holder recruited?	No
Does the post require care experience?	No, but would be desirable
Name of post:	Development worker (WCS)
Role within proposal delivery:	Support the Participation Trainees to manage and the wider CEYP population. Build local and national capacity within and across the CEYP population and CB
Post-holder recruited?	TCAC support worker and Who Cares? Scotland have previously undertaken task. Potential to share post with other LA
Does the post require care experience?	No, but would be desirable

2. Please tell us more about the partnership which underpins or will underpin your Champions Board approach.

When completing this question, please refer back to your self-assessment and consider the following points:

- how will members engage their organisations/services in the work of the Champions Board?
- if there are gaps in membership, how do you plan to address these?
- are roles and responsibilities of partners clear?
- what does the decision-making process look like – do all partners play an equal role?
- are members empowered to make decisions about policy and resources?

Midlothian's Community Planning Partnership has improved its understanding of the correlation between care experienced young people and inequality. As a result, the Single Midlothian Plan is able to illustrate a number of priority areas for care experienced young people.

The Getting it Right For Every Child in Midlothian (Community Planning Partnership thematic strand) and Corporate Parenting Board commitment to Parts 9, 10, 11 of the Children and Young People's Act 2014, has led to a more integrated and innovative approach in working with a wider group of Looked after children.

The group regularly review any gaps in its membership and seek to address this within the regular meeting. Recently we identified the need for lay people within the community; business, commerce, church neighbourhood plans.

The decision-making process is transparent and is always informed and influenced by the views of care experienced young people. Prior to the full meeting of the Champions Board, young people regularly meet to agree what should be on the agenda. Equally, some of our national and local performance reporting; exclusions, positive destinations, achievement, attainment, permanence planning, will inform the agenda.

As stated, Midlothian is ambitious for its care experienced population and having an ethos that is underpinned by a person-centred approach means that business is often informed by what young people have asked to be tabled for discussion.

Both the LCT application and the Corporate Parent Strategy and Action Plan have been informed by the young champions

As we go forward and work on our joint leadership programme; vision and value base, we are mindful that some of the agreed actions included in both the Champions Board and Corporate Parent Strategy and Action Plan may change.

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Section 6: Beneficiary Voice
the Single Midlothian Plan is able to illustrate a number of priority areas for care experienced young people.

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Section 6: Beneficiary Voice

- how will you create the conditions for young people to be full members of your Champions Board?

Please provide evidence of beneficiary involvement in the development, delivery and evaluation of your project.

When completing this question please consider the following points:

- How the views of care experienced young people have influenced your proposal and will inform the delivery of your activity (please reflect on the Columba 1400 experience as well as other input, e.g. from existing participation groups)
- How the views of your partners have influenced your proposal and will inform the delivery of your activity
- How you will involve care experienced young people in evaluation (please reflect the information you have provided in your evaluation plan and remember to include the six-monthly survey as a minimum requirement)

The information contained in this application (and the Corporate Parent Strategy and Action Plan) has been co-produced with our care experienced young people. Many of the actions outlined are issues that care experienced young people have already brought to the Corporate Parenting Board.

Both the care experienced young person and advocacy/participation worker/s have been involved in the process and have met with the Board to discuss the issues raised.

The input from our young people accelerated the re-launch of the Champions Board. The materials they contributed towards were used to populate the project plan.

Acting upon some of the actions agreed within the Columba 1400 sessions, care experienced young people have already led on the 'branding and re-launch of the new group Champions Board and identified Care Leavers week (5th October) as the official launch – the whole Champions Board were involved in promoting and raising awareness.

Care experienced young people identified the need to intervene in the looked after at home agenda and acknowledged the need to represent the views of care experienced children and young people from foster care, kinship care, and living at home.

All partners and other stakeholder have been involved in the formation of the project plan both strategically and practically. You will note from the project plan that in some instances the wider stakeholders will lead on issues, particularly concerning housing or health.

Midlothian Council has implemented a 'Delivering Excellence Framework' to ensure managers use a consistent approach to evaluation and planning. Discussions are already underway within the council to simplify the model and pilot with our care experienced young people.

Importantly, Columba 1400 will work with both the adult and young champions to develop a shared vision and value base, which may have an impact on year 2 and Year 3 actions.

Section 7: Funding

Trust funding can cover the direct costs of delivering the Champions Board approach.

This can include costs related to the participation of care experienced young people (including travel and other support costs); coordinating your Champions Board forum; training and development for young people, practitioners, managers and strategic officers; communications activity; improvement projects; provision of individual grant awards; support functions such as management, administration and communications.

The Trust can also consider a contribution to office costs. Funding is expected to mainly cover revenue items, but small items of capital expenditure may be considered.

1. Please indicate how much funding you will need (adapt table to requirements):

Year 1:	£64664.45
Year 2:	£61301.17
Year 3:	£67414.72
Match funding: (if applicable)	£122,835.57 (+£15, 000 Columba 1400)
Total funding request:	£193,380.34

2. Please summarise your organisation's last three years' financial accounts in the table below:

For the financial year:	2014/15	2013/14	2012/13
Total income	£	£	£
Total expenditure	£	£	£
Unrestricted/general reserves	£	£	£
Cash in bank/on hand	£	£	£

If there is anything you want to explain about the figures entered above, please do so in the box below:

While our existing contract with Who Cares? Scotland has enabled us to support our initial efforts to establish Midlothian's Champions Board approach, we require the additional resources to become a fully functioning Champions Board

We require additional resources to deliver a common vision, culture and value base amongst both adult and young champions. Having a bespoke Columba 1400 leadership alongside a dedicated Project Coordinator would ensure delivery of the Champions project plan in line with the wider Corporate Parent Strategy and Action Plan. The investment in the additional Who Cares? Scotland development support plus the additional care experienced Participation Assistant would provide the necessary resources

Midlothian Council have agree to match fund the Columba 1400 programme because we believe that having a local leadership programme for adults and young people premised on equality and learning together, will enhance our vision and values. Moreover, the platform will enable adults and young champions to develop meaningful and sustained relationships.

In terms of sustainability, in addition to the accredited pre-tenancy course for future care leavers, we intend to explore opportunities for further accreditation in relation to wider attainment. In recognition of the fact our younger care experienced population is Midlothian's future citizens, the funding will also be used to develop the confidence and capability of our younger care experienced population so that they become our future champions and trainees.

We wish to offer 5 8 young people; including our participation trainees, the same economic opportunities as their peers to support their personal goals. Due to its geographical position many of Midlothian's young people view a driver's licence, access to the internet, and adequate electronic equipment as essential in terms of economic viability. Having a car is viewed as essential by many of our care leavers peers. Depending on the young person or care leaver we will ensure individual budgets are tailored towards their needs although this will include forms of transport; annual bus /train pass, cycle, equipment.

The additional funding would enable the Champions focus on the CEYP population as well as wider corporate parents to achieve sustainable and transformational change in the lives of future care experienced young people.

3. Please use this template to complete a draft budget for your proposal.

Please complete the relevant budget lines – you do not need to use them all. If you require a budget heading which is not in this table, please add it. A column is provided for any match funding, if applicable.

The Total request column should show how much funding you require from the Trust (costs from year one, two and three, minus any match funding if applicable).

ITEM	Year 1 £	Match £	Year 2 £	Match £	Year 3 £	Match £	Total request
STAFFING							
Project Coordinator post pro-rata (grade 8) X 25 hours	£28,306.94	£650.00	£29,219.45	nil	£30,096.52	nil	£87,622.91
Recruitment Expenditure – match fund							
2 X Participation Assistant Salary	£4898.40	£4,898.40	£6531.20	£ 6,531.12	£10,205.00	£ 10,205.00	2
1 st Year, 12 hrs per week @ £7.85 = £4898.40 x 1							
2 nd Year 16 hrs per week @ 7.85 = £6531.20 x 1							
3 rd Year, 25 Hours per week @ 7.85 = £10205.00 x 1							£21,634.60
1 X PA located in Who Cares ?Scotland; (in post already)							
1 X PA Midlothian Council hours per week (per bid)							
Mobile phone and laptop	£595	nil	£595	nil	£595	nil	£1785.00
Travel, subsistence and YP expenses	£1200	nil	£1200	nil	£1200	nil	£3600.00
Training	£700	nil	£700	nil	£700	nil	£2100.00
Management and Support Costs	£2000	nil	£2000	nil	£2000	nil	£6000.00
Who Cares? Scotland; Development Officer Proposal for 7 hrs per week	£650		£0	nil		nil	£650.00
Projected Expenditure Recruitment							

Salaries (including NI and Pensions)	£5926.67	nil	£5986.00	nil	£6046.00	nil	£17,958.67
Travel, Subsistence and YP Expenses	£933.00	nil	£942.66	nil	£952.00	nil	£2,827.66
Staff Training	£233.33	nil	£235.66	nil	£238.00	nil	£706.99
Support Costs (Administration)	£291.11	nil	£294.00	nil	£297.00	nil	£882.11
Management	£3,800	nil	£3,838	nil	£3,876	nil	£11,514.00
Admin Support from Council; 5 hrs per month @ £8.61 X 12 months	nil	516.60	nil	516.60	nil	516.60	
Salaries (incl. N.I. and Pension) – please list each post separately	Included in above	Included in above	Included in above	Included in above	Included in above	Included in above	
Sub-total	£49534.45	£6065.00	£51541.97	£7047.72	£56205.52	£10721.60	£157281.94

Participation

Premises 1 x 17.5 per hour X 3 hrs X 21 session X 3 Years	NIL	£1102.50	NIL	£1102.50	NIL	£1102.50	
Transportation Staff transport		£1000.00		1000.00		1000.00	
Materials	NIL	£249.60	NIL	£62.40	NIL	£62.40	
200 dual layer silicone wristband Total: £249.60 (inc VAT - supply thereafter)	£1500.00	£1500.00	£1500.00	£1500.00	£1500.00	£1500.00	£4,500.00
Champion Board budget –	£1180.00	£500.00	£1180.00	£500.00	£1180.00	£500.00	£3540.00
Children's Champions Budget based on £4.00 per head X 2 groups of 10 X 21 sessions X 3 Years	NIL	£1102.50	NIL	£1102.50	NIL	£1102.50	
Premises 1 x 17.5 per hour X 3 hrs X 21 session X 3 Years	£2,680.00	£5,454.60	£2,680.00	£5,267.40	£2,680.00	£5,267.40	£8040.00
Sub-total							

Please use the box below to explain how you have calculated your project costs (e.g. if you are asking for a contribution to certain costs).

If you asking the Trust to support costs related to a specific improvement project already identified by your Champions Boards, please explain how you have calculated these costs.

The funding was calculated in consultation with our accountant, other service providers; Who Cares? Scotland and Columba 1400. We have also spoken with of other stakeholders from across the partnership, housing, health, lifelong learning and private business including leisure access and driving tuition.

Each time we have negotiated a fee or asked for a breakdown of the associated costs taking into account individual partners costing and on costs.

Trust funding can only be used to support activities related to the development of your Champions Board approach.

Please explain how you will manage and monitor your project budget.

The budget will form part of the project plan and will be reviewed and evaluated regularly; at least 6 monthly, and form part of the reporting to the Life Changes Trust.

In addition, the budget will be monitored by the existing Corporate Parenting /Champions Board governance structures.

The care experienced champions and wider care experienced groups will be expected to manage and have an overview of their allocated budget. The function of the admin support will be to support this on a quarterly basis and report through the Champion's Board. We have not provided a breakdown of this budget as the young people want a degree of flexibility in relation to spend. They requested that any suggested spend be part of their ongoing negotiations.

Checklist

In addition to your application, please ensure you send us the following documents:

- Copy of last audited/independently examined accounts (if relevant)
- Job description(s) (see Section 5, question 1)
- Supporting statements from partners

If you are emailing your application, please include any additional documents as separate attachments.

Declaration

Please sign this Declaration only if you agree with the statements below.

- I have authority to complete and submit this application form on behalf of my organisation/partnership.
- All of the information provided in support of this application is, to the best of my knowledge, accurate.
- I understand that the Life Changes Trust may contact me to ask for further information or clarification regarding this application.

Signed:



Date:

12/4/16

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