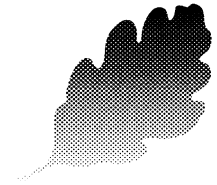


Midlothian Council

**Place Directorate**

Kevin Anderson –  
Executive Director



Housing Services Team  
Midlothian House  
40-46 Buccleuch Street  
Dalkeith EH22 1DN

**GARAGE LOCK UP APPLICATION**

Please complete and return to the above address or email  
housing.enquiries@midlothian.gov.uk

Mr/Mrs/Miss/Ms/Other.....First Name.....

Surname.....

Date of Birth.....

Full Address.....

Postcode.....

Are you a current Midlothian Council Tenant.....Yes/No

Phone Number/Mobile.....

Email address.....

Area Required.....

Purpose of Garage.....

I understand that the garage is for storage of a motor vehicle only.

**Under General Data Protection Regulations Act 2018, you have a right to know how Midlothian Council uses your personal information for the purposes of providing housing services. For details of how we use and manage your personal information please refer to the Housing Services Privacy Notice on the Council’s website at [www.midlothian.gov.uk/privacy](http://www.midlothian.gov.uk/privacy), or you can request a printed copy.**

Signed.....Date.....

*We are unable to accept electronic or printed signatures.*

The basic rent charge with effect from 01.04.2024 is £15.20 per week for Council Tenants. Non-Council Tenants includes a VAT charge of £3.04, giving a total of £18.24 per week.

Please provide proof of residency if not currently a council tenant, i.e. driving licence or household bill.

Please ask for: Housing Services  
Our reference: House Letting – GARAPP  
Your reference:  
Email: housing.enquiries@midlothian.gov.uk

Direct Dial: 0131 271 3394  
Fax: 0131 271 3243  
Minicom: 0131 271 3291  
LP4 - Dalkeith

## MIDLOTHIAN COUNCIL

### GARAGE - CONDITIONS OF TENANCY

1. The rent (with VAT added where applicable) for the garage shall be payable promptly in such instalments or on such dates as may be fixed by the Council.
2. Failure to make payment may result in Court action being taken for the repossession of the garage.
3. A duplicate of the Council record of sums due and collected will be provided in writing if requested by the tenant.
4. The tenant will accept the garage in good order and repair and will keep it in like order.
5. The tenant will not make any alteration to the building nor use it for any other purpose than for garaging one car.
6. The tenant will not sub-let the premises in whole or in part.
7. The tenant shall be liable for the cost of all repairs, restoration or replacement necessitated as a result of unauthorised work, alteration, wilful damage or neglect of the garage during his tenancy and shall on demand pay to the Council the cost of executing such repairs as assessed by or on behalf of the Council.
8. Fences, paving or any other part of the premises, or the fittings therein, damaged by the tenant, or through his negligence will be repaired by the Council at the cost of the tenant. Cracked or broken glass must be immediately replaced by the tenant, or will be replaced, in default, by the Council at the cost of the tenant.
9. The tenant shall free and relieve the Council of any liability for loss, injury or damage caused as a result of his occupation of the garage.
10. The tenant shall not tune or run the engine of any motor vehicle in the garage so as to cause nuisance or annoyance to occupants of any neighbouring premises.
11. The tenant is required to keep the garage in a clean and tidy condition.
12. The tenant shall observe and comply with the provisions of the Petroleum (Consolidation) Act 1928 and any other statute, byelaws and regulations made thereunder for the time being in force relating to the storage of petroleum spirit, etc.
13. The tenant shall permit the Council or its agents or workmen to enter and inspect the date of repair and cleanliness of the garage at all reasonable hours of the day and to execute any repairs therein.

In the event of the tenant's failure to comply with any of the conditions herein contained, the Council will have the power to terminate the lease forthwith