

# MIDLOTHIAN COUNCIL



## Form for application for Licence or Extension of Provisional Licence

### RIDING ESTABLISHMENTS ACTS, 1964 & 1970

<b><u>APPLICATION FOR</u></b>	<b>LICENCE*</b> <b>EXTENSION OF PROVISIONAL LICENCE*</b>
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1. SURNAME	CHRISTIAN NAMES
_____	_____
	Block Capitals
(State whether Mr/ Mrs/Ms)	_____
Age (if under 18 years)	(See note 1) _____
2. Private Address (or, if a Body corporate, name of Body and address of Registered office)	_____ _____
3. Address of Riding Establishment (if different from 2)	_____ _____
Telephone Number	_____
4. Is the Establishment operative throughout the year?	_____
If not, state period when normally operative	_____
5. Who will have direct control or management of the Establishment?	_____
6. If that person is the holder of any of the Certificates shown opposite, tick against the name(s) of the one(s) held and enclose the Certificate(s) with this application	Assistant Instructor's Certificate of the British Horse Society ( ) Instructor's Certificate of the British Horse Society ( ) Fellowship of the British Horse Society ( ) Fellowship of the Institute of the Horse ( )
7. If the person named at 5. above does not hold any of these Certificates, give details of his or her experience in the management of horses	_____ _____
(Continue on a separate sheet if necessary)	

\* Delete whichever is inapplicable

8. Is a responsible person living on the Establishment? \_\_\_\_\_

If not, what arrangements are there in case of an emergency? \_\_\_\_\_

9. Will the carrying on of the business of the Establishment be at all times in the charge of someone 16 years or over? (See Note 1) \_\_\_\_\_

10. Will supervision by a responsible person of the age of 16 years or over be provided at all times while horses from the Establishment are used for providing instruction in riding or are let out on hire for riding, (except in the case of a horse let out for hire for riding, when the hirer is competent to ride without supervision)? \_\_\_\_\_

11. The applicant is required to answer "YES" or "NO" to the following questions:-

(i) Are you, or any other person who will have control or management of the Establishment, disqualified for the time being from:-

- (a) keeping a riding establishment? **YES/NO**
- (b) keeping a dog? **YES/NO**
- (c) keeping a pet shop? **YES/NO**
- (d) having the custody of animals? **YES/NO**
- (e) keeping a boarding establishment for animals? **YES/NO**

(ii) Are you the holder of a current licence policy which:-

- (a) insures you against liability for any injury sustained by those who hire a horse from you for riding and for those who use a horse in the course of receiving from you, in return for payment, instruction in riding; **YES/NO**
- (b) insures you against liability arising out of such hire or use of a horse; and **YES/NO**
- (c) insures such hirers or users in respect of liability which may be incurred by them in respect of injury to any person caused by, or arising from, such hire or use **YES/NO**

(If "YES", enclose with this application evidence that you hold such insurance; if "NO", state below what steps you are taking to obtain such insurance)

\_\_\_\_\_

\_\_\_\_\_

12. How many horses are kept under the terms of the Act at the present time? \_\_\_\_\_  
\_\_\_\_\_
13. What accommodation is available for:
- (a) Horses                                      Stalls: \_\_\_\_\_  
    Boxes: \_\_\_\_\_  
    Covered yard: \_\_\_\_\_  
    (please state number or dimensions in the case of a yard)
- (b) Forage and bedding \_\_\_\_\_
- (c) Equipment and Saddlery \_\_\_\_\_
14. Is land available for:
- (a) grazing \_\_\_\_\_  
\_\_\_\_\_
- (b) instruction or demonstration riding  
(Please give details) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (c) exercise \_\_\_\_\_
15. Are there adequate watering arrangements, and is there a fresh water supply? \_\_\_\_\_
16. What are the arrangements for the protection of horses in the case of fire? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
17. What is the name and address of your usual Veterinary Surgeon/Practitioner? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE**

New applicants must obtain planning permission in terms of the Town and Country Planning (Scotland) Act 1997.

- (a) To use the premises as a Riding Establishment.
- (b) To erect new stables or other buildings on the site.
- (c) For a change of use of all, or part, of the premises if either, all, or part, of a farm etc is to be used as a Riding Establishment.

I AM AWARE OF THE PROVISIONS OF THE RIDING ESTABLISHMENTS ACT 1964 & 1970

AND I APPLY FOR A \*LICENCE/AN EXTENSION TO MY PROVISIONAL LICENCE TO KEEP A RIDING ESTABLISHMENT COMMENCING (see Note 4) THE FIRST DAY OF JANUARY 20\_\_\_\_\_ ISSUE

**N.B. SEE NOTE 4 BELOW**

I ENCLOSE:

CHEQUE FOR LICENCE FEE + VETERINARY INSPECTION FEE

THE CERTIFICATE(S) REFERRED TO AT ITEM 6 ABOVE

THE POLICY OR OTHER EVIDENCE OF INSURANCE REFERRED TO AT ITEM 11 (ii) ABOVE

(Read the following statement carefully before signing it. A false statement may render you liable to prosecution)

I DECLARE MY ANSWERS TO THE ABOVE QUESTIONS TO BE CORRECT IN EVERY RESPECT.

Date \_\_\_\_\_ Usual signature \_\_\_\_\_

Print Name \_\_\_\_\_

(If signing on behalf of a Body Corporate, state details of Body Corporate and appointment held)

\* **Delete as appropriate**

**NOTES**

1. A licence may be granted to an individual over the age of eighteen years, or a body corporate.  
It will be a condition of any licence granted that the carrying on of the business of a riding establishment at no time shall be left in the charge of any person under 16 years of age.
2. It will be a condition of any licence granted that no horse will be let out on hire for riding or used for providing instruction in riding without supervision by a responsible person of the age of 16 years or over unless (in the case of a horse let out for hire for riding), the holder of the Licence is satisfied that the hirer of the horse is competent to ride without supervision.
3. (i) "Horse" includes any mare, gelding, pony, colt filly or stallion, and also any ass, male or jennet.  
(ii) The Act regulates riding establishments which let out horses on hire or use them for the purpose of providing, in return for payment, instruction in riding or for the purpose of demonstrating riding.
4. A Licence is valid from the date of issue or from the First day of January next.  
Please state preference.