

**Midlothian East by-election**  
**Thursday 25 March**  
**List of nomination pack contents**



|    |  |
|----|--|
| 1  | 1 Copy - Administrative Arrangements for Candidates and Agents.  |
| 2  | 1 Copy – Timetable for Candidates and Agents.  |
| 3  | Nomination Forms - 2 Sets (1 Spare) comprising: <ul style="list-style-type: none"> <li>• Candidate Check List - Form CL;</li> <li>• Nomination Paper - Form 1;</li> <li>• Home Address Form (Part 1 and 2) – Form 2</li> <li>• Certificate of Authorisation - Form 3;</li> <li>• Request for a Party Emblem – Form 4; and</li> <li>• Notification of Election Agent - Form 5</li> <li>• Notice of Withdrawal.</li> </ul> |
| 4  | 1 Copy – Draft Note on Limits of Candidates’ Election Expenses.  |
| 5  | 1 Copy – Scheme of Polling Arrangements on Election Day.   |
| 6  | 1 Copy - The Scottish Local Government Elections Order 2011, as amended – Rule 27 – “ <i>Requirement of Secrecy</i> ”.   |
| 7  | 1 Copy - Form for Appointment of Polling Agents.   |
| 8  | 1 Copy - Form for Appointment of Counting Agents (and Candidate’s Guest at the Count).   |
| 9  | 1 Copy - Form for Appointment of Postal Agents.  |
| 10 | 1 Copy – Notes for Candidates and Agents on Polling Procedures.  |
| 11 | 1 Copy - Statutory Provisions re Use of Schools and Rooms for Election Meetings.   |
| 12 | 1 Copy – Request for Free Supply of Full Register of Electors and/or Absent Voters’ Lists.   |
| 13 | 1 Copy - Formal Notice to Candidates of times of Opening of Postal Ballot Boxes and the envelopes contained in them.   |
| 14 | Electoral Commission Guidance – 1 copy of each of the following: <ul style="list-style-type: none"> <li>• ‘Guidance for Candidates and Agents’ (including ‘Overview Document’).</li> <li>• ‘Code of Conduct for Campaigners’.</li> <li>• ‘Factsheet for Candidates - Election Material &amp; Imprints’.</li> </ul>   |
| 15 | Electoral Commission – Returns of Election Expenses – 1 copy of each of the following: <ul style="list-style-type: none"> <li>• Explanatory Notes.</li> <li>• Candidate &amp; Agent Declaration Forms; and</li> <li>• Return of Candidate’s Election Expenditure &amp; Expense Declarations returns for <u>both</u> Candidate &amp; Election Agent.</li> </ul>   |
| 16 | 1 Copy - Map showing Electoral Ward No 5 – Midlothian East   |
| 17 | 1 Copy – Poster giving Notice of Election which was published on 15 February 2021  |

**The above Nomination Pack items are also available at [www.midlothian.gov.uk/by-election](http://www.midlothian.gov.uk/by-election)**