

# Midlothian *Moving Forward*

Community Planning for Midlothian

## Community Planning Partnership Board

Virtual via Teams

Thursday 18 November 2021 10 – 12pm

### PRESENT:

Name & Designation	Name & Designation
Jim Muirhead – Elected Member MLC (Chair)	Lawrence Wyper – Scottish Enterprise
Arron Clinkscales – Police Scotland	Lesley Kelly – MVA/TSI
Carolyn Hirst – NHS Lothian	Morag Barrow – Health & Social Care MLC
Dave McCallum – Skills Development Scotland	Stephen Gourlay – Lothian & Borders Fire Service
David Russell – Community Justice MLC	Annie Watt – Economic Development MLC
Dona Milne – Public Health NHS Lothian	Catherine Johnstone – Elected Member MLC
Garry Clark – Federation of Small Businesses	Janet Lay Douglas – Elected Member MLC
Fiona Robertson – Executive Director MLC	Jim Sherval – NHS Lothian
Grace Vickers – Chief Executive MLC	Annette Lang – Community Planning MLC
Grant Ballantyne – Planning MLC	Joan Tranent - Children's Services MLC
Kevin Anderson – Executive Director, MLC	

### APOLOGIES:

Name & Designation	Name & Designation
Gillian Jardine	Audrey Cumberford – Edinburgh College
Stuart McKenzie	Keith Fiskien - Sestran
Lt Col Hugo Clark – Armed Forces	Lynsey Davidson – Skills Dev Scotland
Mairi Simpson – NHS Lothian	Peter Smaill – Provost MLC

Agenda		Action
	<b>Welcome</b> Jim Muirhead welcomed everyone to the meeting.	
1	<b>Apologies</b> As noted above	
2	<b>Action Note of Previous Meeting</b> These were agreed as accurate.	
3	<b>Matters Arising</b> There were no matters arising.	

<b>4</b>	<b>Action Log</b> See bottom of document	
<b>5</b>	<b>Scorecard Overview</b> The actions need to be refined for next year's SMP, reduce, balance and embed.	
<b>6</b>	<b>COP 26 – Climate Change &amp; Sustainable Growth</b> GB has requested volunteers to lead Groups within this area. It has been suggested that an Event is created to try to introduce MLC Groups in Sustainable Growth to Local Businesses.	<b>ALL</b> <b>ALL</b>
<b>7</b>	<b>IOM</b> It was agreed to introduce Surgeries for Businesses in 2022 to help them to be Disability Confident, so they can access funding/help to employ staff with Additional Support needs.	
<b>8</b>	<b>Community Safety &amp; Justice</b> No Action.	
<b>9</b>	<b>Midlothian GIRFEC</b> No Action.	
<b>10</b>	<b>Health &amp; Social Care Partnership</b> No Action.	
<b>11</b>	<b>H2 2021</b> The report is to be sent out to the next CPP Board as it has been missed this time due to staff changes. There will be a change to Dashboard reporting as this will be easier to maintain.	<b>AL</b>
<b>12</b>	<b>CPWG Update</b> There are several funding opportunities for Midlothian Council Projects, the funding needs to be allocated by 30 November. There is £17,000 to be spent on Adult Learning, this needs to be allocated by March 2022.	<b>ALL</b>

	<p>A bank with all MLC Projects that require funding needs to be created, this will make it easier to allocate funds as and when they come in to the Council.</p> <p>There is no Federation of Community Councils representation on the CPWG, it would be good to have someone on this Group and also IOM.</p>	<p><b>ALL</b></p> <p><b>ALL</b></p> <p><b>ALL</b></p>
<b>13</b>	<p><b>Community Planning Improvement Board</b></p> <p>No Action</p>	
<b>14</b>	<p><b>Conference reminder</b></p> <p>New Members – All groups need to be mindful of new members (Primary School Parents) who are new to meetings re using acronyms.</p>	<b>ALL</b>
<b>15</b>	<p><b>AOB</b></p> <p>Stephen Gourlay is leaving to go to a new post in Edinburgh, the chair extended his thanks for Stephen's contributions over a significant time period.</p>	
<b>16</b>	<p><b>Date of next meeting - 20<sup>th</sup> December 2021 (Emergency Mtg)</b></p>	

Action Log:

<b>CPP Board Actions arising from meeting</b>	<b>Owner</b>	<b>Source</b>	<b>Due Date</b>	<b>Update</b>	<b>Status</b>
Review neighbourhood planning arrangements	AL/JT	CPP Board	31/03/2020	<p>report to be brought to CPP Board on place based approach in Council and relationship to CPP NP process</p> <p>on agenda possible focus on reducing poverty plans or people.</p>	<p>January-March 2022 agree approach moving towards community wealth building plans with Midlothian wide offer to address</p>

				Place, Planet and Wellbeing – geographic/thematic	poverty.
Economic development will provide CPP board with a regular report for business gateway. These will provide a snapshot of activities in support of clients, learning opportunities, newly launched business, regulated support services, enquiry grant management, digital exposure and engagement	Derek Oliver	CPP Board	March 2022	on agenda	ongoing reporting agreed
City deal to be a standing item consultation live	GV	CPP Board	Sep 21	now a standing item more detailed update due at next meeting March 22	on agenda
SMP 21-22	AM	CPP Board	03-Mar-21	Completed H2 report due end of March 22, results will be presented to June 22 CP	
Midlothian Profile	AL/JT	CPP Board	Nearly completed	Will be on Website by Feb 2022, issued draft to thematic leads	Live
Conference Planning 2022	RS	CPP Board	Nov 22	on agenda	create working group

					for 2022
Citizen Panel Survey	AL/JT/WG	Thematic leads	Aug/Sept	email sent to thematic leads to ask for updates to last year survey	Completed, there will not be a spring citizen panel. Commissioning meetings to be held.
Community Planning Risk Register	AL/JT	CPP Board	half yearly or when context changes	Review at June 22 CP Board alongside Single Midlothian Plan for 22/23	Review June 22
Undertake an analysis of attendance annually of CP Board	RS	CPP Board	annual	June 2022	June 2022
Produce impact statements of CP leaders on the difference CPP working has made produce annual report possibly on through film.	RS	CPP Board	annual	June 2022	June 2022
Neighbourhood services presentation from Derek to go on next agenda	AL	CPP Board	June 2022	June 2022	June 2022