

CIVIC GOVERNMENT (SCOTLAND) ACT 1982

**APPLICATION FOR A LICENCE TO ACT AS A
ITINERANT METAL DEALER**

For Office Use Only	
Enclosures	
IDOX No	
Paid	
Granted Refused	

Please Tick

Grant

Renewal

Please read the notes for guidance when completing this form; type or write legibly in block capitals in black ink and ensure that your answers are inside the boxes; use additional sheets, if necessary; keep a copy of the completed form for your records if you wish.

* Please tick this box if you wish to OPT OUT of receiving text messages from Midlothian Council regarding your licence?	<input type="checkbox"/>
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PERSONAL DETAILS			
PLEASE COMPLETE Questions 1 - 3 if you wish a licence to trade as an Individual			
1	Full Name	FORENAME(S)	SURNAME
2	Any previous surnames (if applicable)		
3 (a)	Home Address		
(b)	Postcode		
(c)	Telephone Number		
(d)	Mobile Number		
(e)	Email Address		
(f)	National Insurance Number		
(g)	Age, Date & Place of Birth	Age	Date of Birth
(h)	Give name of person, company or firm, employing you to trade or state if self-employed.		

BUSINESS DETAILS**PLEASE COMPLETE Questions 4 and 5 if you wish a licence to trade as a Company or Partnership**

4 (a)	Full Name of Company or Partnership.								
(b)	Address of Principal Registered Office								
(c)	Names and Private addresses of directors, partners or other persons responsible for its management								
(d)	And dates and place of birth of 4(c) above	Date of Birth			Place of Birth				
(e)	National Insurance Number								
Please continue on a separate sheet if necessary									

5	Employee or agent to carry on day-to-day management of the trade.									
(a)	Full Name									
(b)	Home Address									
(c)	Postcode									
(d)	Telephone Number									
(e)	Mobile Number*									
(f)	Email Address									
(g)	National Insurance Number									
(h)	Age, Date & Place of Birth	Age		Date of Birth			Place of Birth			
NB All employees or agents acting as metal dealers require individually a Metal Dealer's Licence										

7	State proposed days and hours when the activity will take place	Monday	from		until	
		Tuesday	from		until	
		Wednesday	from		until	
		Thursday	from		until	
		Friday	from		until	
		Saturday	from		until	
		Sunday	from		until	
8 (a)	State metals in which it is proposed to deal.					
(b)	State the address or addresses of the premises at which the metals will be stored until the expiry of 48 hours after its acquisition. A Plan of the premises <u>must</u> be submitted with the application.					
(c)	Are the metals to be disposed of in the same condition in which they are received.	YES		NO		
(d)	Indicate (i) the nature of; and (ii) the place at which any process or processes are to be carried out in relation to metal received.					
9 (a)	Have you previously held or do you currently hold a licence or permit for metal dealing?	YES (If so when)			NO	
(b)	When did/does it expire?					
(c)	Which Local Authority granted the licence/permit?					
(d)	Have you ever applied for and been refused a licence/permit for metal dealing?	YES (If so when and by which Local Authority)			NO	

DECLARATION AND NOTES

Information supplied on this form **may** be held on computer and applicants are advised that in processing this application background enquiries will be made which may include reference to personal data held on computer.

It should be understood that any Licence does not carry with it the necessary consent or approval to any proposed development which may be required under Planning or Building Control legislation or under any other Statutory enactments.

Any person who in or in connection with the making of this application makes any statement which he knows to be false may be liable to prosecution.

I certify that I am aware of my responsibilities in relation to the Fire (Scotland) Act 2005.

I have read the important notes and declare that the particulars given by me on this form are correct and complete to the best of my knowledge and belief.

Please tick

I enclose:-

(a) Fee

(b) Plan

Date **Signature of Applicant or Agent**

Agents Address

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The completed application form is to be lodged with Midlothian Council, Midlothian House, 40-46 Buccleuch Street, Dalkeith, along with the appropriate Fee

The fees below are valid from 1 April 2023.

Application Fee £135.00

Renewal Fee £135.00

***Payable by cash, cheque (payable to Midlothian Council) or credit/debit card
(or by phone to 0131 270 7500) to Licensing Section***

COMMUNICATING CLEARLY

We are happy to translate on request and provide information and publications in other formats, including Braille, tape or large print.

如有需要我們樂意提供翻譯本，和其他版本的資訊與刊物，包括盲人點字、錄音帶或大字體。

Zapewnimy tłumaczenie na żądanie oraz dostarczymy informacje i publikacje w innych formatach, w tym Braillem, na kasecie magnetofonowej lub dużym drukiem.

ਅਸੀਂ ਮੰਗ ਕਰਨ ਤੇ ਖੁਸ਼ੀ ਨਾਲ ਅਨੁਵਾਦ ਅਤੇ ਜਾਣਕਾਰੀ ਤੇ ਹੋਰ ਰੂਪ ਵਿੱਚ ਪ੍ਰਕਾਸ਼ਨ ਪ੍ਰਦਾਨ ਕਰਾਂਗੇ, ਜਿਨ੍ਹਾਂ ਵਿੱਚ ਬਰੇਲ, ਟੇਪ ਜਾਂ ਵੱਡੀ ਛਪਾਈ ਸ਼ਾਮਲ ਹਨ।

Körler için kabartma yazılar, kaset ve büyük nüshalar da dahil olmak üzere, istenilen bilgileri sağlamak ve tercüme etmekten memnuniyet duyuyoruz.

اگر آپ چاہیں تو ہم خوشی سے آپ کو ترجمہ فراہم کر سکتے ہیں اور معلومات اور دستاویزات دیگر شکلوں میں مثلاً بریل (تاجینا افراد کے لیے ابجیٹو، ہونے حروف کی لکھائی) میں، ٹیپ پر یا بڑے حروف کی لکھائی میں فراہم کر سکتے ہیں۔

Contact 0131 270 7500 or email: enquiries@midlothian.gov.uk

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