



# Midlothian

**CIVIC GOVERNMENT (SCOTLAND) ACT 1982  
APPLICATION FOR MATERIAL CHANGE OF CIRCUMSTANCE  
TATTOOING/SKIN PIERCING**

Each question must be answered		Surname		Forename(s)	
1	Full Name (block letters)				
2	Address Telephone No				
3	Age, Date and Place of Birth	Age	Date of Birth	Place of Birth	
4	Give name and address of person, company or firm, employing you to trade or state if self-employed				
5	Is applicant to carry out day-to-day management of the trade?  If not, give full name address and place and date of birth of any employee or agent so engaged. Give business hours and telephone number of applicant or agent.	YES/NO			
6	Describe the premises ( <b>including address</b> ) in which or from which the business is proposed to take place. <b>A plan of the premises <u>must</u> be submitted with the application form.</b>				

<p>7 State which nature of goods/service in which it is proposed to trade.</p>					
<p>8 State proposed opening hours.</p>	Monday	from		until	
	Tuesday	from		until	
	Wednesday	from		until	
	Thursday	from		until	
	Friday	from		until	
	Saturday	from		until	
	Sunday	from		until	
<p>9 Licence number</p>					
<p>10 Details Of proposed change to Licence</p>					

11 **Before completing this section please read the following guidance.**

This should be completed by all persons named in Questions 1, 4 and 5.

All convictions and Alternatives to Prosecutions (ATPs), except those which are spent in terms of the Rehabilitation of Offenders Act 1974, must be listed.

All Fixed Penalty offences either currently or previously shown on your driving licence, together with any you have accepted but which do not yet appear on your licence, must also be listed.

**If you or any of those named have none of these please complete the following declaration.**

*I/we have no relevant convictions, ATPs or Fixed Penalty Offences.*

..... (signature)

**Otherwise, please state below particulars of any conviction against you.  
(Continue on a separate sheet if necessary).**

Name	Date	Court	Offence	Sentence

I declare that the particulars given by me on this form are correct to the best of my knowledge and belief.

Date ..... Signature of .....  
 Applicant or agent  
 Agent's address .....  
 .....

Any person who in or in connection with the making of this application makes any statement which he knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £5,000.

Information supplied on this form may be held on computer, and applicants are advised that in processing this application, background enquiries will be made which may include reference to personal data held on computer.

To be lodged with Midlothian Council, Midlothian House, 40-46 Buccleuch Street, Dalkeith with the appropriate fee of £77.00.

***Payable by cheque (payable to Midlothian Council) or credit/debit card  
(or by phone to 0131 270 7500) to Licensing***

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