

How your personal Information is used by Roads and Transportation for CCTV on Fleet Vehicles

Here at Midlothian Council, we take your privacy seriously. Under the Data Protection Act 2018, you have a right to know how we collect, use and share your personal data.

This privacy notice explains the information we need in order to use CCTV on our Fleet Vehicles. This activity is part of the Roads and Transportation Service provided by Midlothian Council.

Midlothian Council use of CCTV follows guidance from the Information Commissioner's Office (ICO) to ensure the lawful and appropriate handling of personal data.

Our Privacy Promise

We promise to collect, process, store and share your data safely and securely.

What lets us collect your information?

We collect personal data under the lawful basis of public task as outlined in Article 6(1)(e) of the UK GDPR, which permits processing necessary for the performance of a task carried out in the public interest or in the exercise of official authority.

Additionally, where special categories of personal data are processed, this is done under Article 9(2)(g) – Substantial public interest.

The Data Protection Act 2018 condition: Schedule 1, Part 2, Paragraph 6 – Statutory and government purposes. Processing is necessary for the exercise of a function conferred on the Council by law and is the substantial public interest

What kinds of personal data do we collect?

The personal data we collect through the CCTV cameras might include images of individuals present in the area of the recording, or other information that identifies you. If necessary, we might also collect what is called 'special category' data – that is, sensitive information such as medical/health information.

How do we collect your personal data?

Personal data is collected through CCTV cameras mounted on Fleet vehicles in operation by Midlothian Council. Signage is displayed on Fleet vehicles where CCTV is in operation. Images captured by CCTV will not be kept longer than necessary. However, on occasions

there may be a need to keep images for longer, for example where a crime is being investigated.

How do we use your personal data?

We use the information collected through CCTV cameras to support crime prevention and detection. We can provide clear and accurate evidence to assist law enforcement in investigating and prosecuting criminal activity.

We also use the information for road safety purposes.

Why do we share your personal data?

We may share personal data in specific circumstances, such as:

- Law enforcement purposes: Sharing with Police Scotland or other legal authorities for crime prevention or investigation.
- Legal Proceedings: Providing evidence in support of criminal or civil cases.
- Health & Safety: Providing evidence in support of health and safety investigations
- Employment & Reward: Providing evidence in support of Case Management processes, including investigating and managing conduct.

With whom do we share your personal data?

If necessary, we might share your personal data with other agencies and authorities, depending on the service being provided. We will only share your personal data if it is necessary to do so, and the appropriate conditions have been met.

The external bodies with whom we share CCTV on Fleet Vehicles information might include:

- Police Scotland or law enforcement agencies
- Legal representatives and courts, if required
- Other regulatory or statutory authorities, where legally mandated
- Insurance providers

Personal data also might be shared between Midlothian Council services.

How long do we keep your personal data?

Your personal data is kept in line with Midlothian Council's Retention Schedule. The retention schedule sets out the kinds of information the Council creates and uses, how long it should be kept, and what should be done with it at the end of its 'life'.

[Our Retention Schedule](#)

Further Information

You can find out more about our [Commercial Services privacy notice](#) on our website.

You can also find out more about how we use your information to detect and prevent fraud or crime, information collected through our website, recorded telephone calls, CCTV, the rights you have under the Data Protection Act, and how to contact us by referring to the overarching [Midlothian Privacy Notice](#).